



Richland County Mental Health & Recovery Services Board Meeting Minutes September 15, 2026

Present: Jeff O'Brien, Dave Krenrick, Jennifer Lemon, Crystal Shaffer, Bret Snavelly, Brian White, Dr. Jay Haar

Excused: Scott Arnold

Unexcused: Carla James

Staff Present: Carey Vogt, Angie Parker, Scott Basilone, Mike Sizemore

Guests: Aubrie Hall, Executive Director NAMI Richland County
Attorney Joe Jerger, President NAMI Richland County

CALL TO ORDER:

O'Brien called the meeting to order at 5:30 P.M.

Pledge of Allegiance

1. Guest introduction – Attorney Joe Jerger, President NAMI Richland County

O'Brien recognized Attorney Joe Jerger, NAMI Richland County President to introduce himself and Aubrie Hall, NAMI Richland County Executive Director. Hall was selected by the Richland County Mental Health and Recovery Services Board of Directors to serve as the next Executive Director.

After the introduction, Attorney Jerger emphasized the transparency that the NAMI Board of Directors and Hall intend to display during the transition process. Attorney Jerger proposed that a meeting with the Richland County Prosecutor's Office be set up prior to Hall starting as Executive Director with the Mental Health Board to address any potential conflicts of interest in Hall being involved in selecting the new NAMI Richland County Executive Director, as well as training the individual that is hired to replace her. Jerger would like the Richland County Mental Health Boards permission to seek an opinion from the Richland County Prosecutor's Office. Snavelly asked if there were concerns in this matter, and Attorney Jerger mentioned that their Board wants to be thorough to avoid a potential conflict.

Hall mentioned that she intends to help with the onboarding of the new NAMI Richland County Executive Director, that onboarding process may take longer than she will be employed at the organization and still need to occur after she starts her new position as the Executive Director at the Richland County Mental Health and Recovery Services Board. Hall stated she would be onboarding the new Executive Director at NAMI Richland County outside of her

regular business hours at the Mental Health Board, it would occur in the evenings and/or on the weekends, and she would not receive pay from NAMI Richland County for conducting this onboarding/training.

Krenrick thanked Jerger for the transparency, and Hall commented that she wants to collaborate with the Board of Directors on the meeting with the Richland County Prosecutor's Office in addition to a representative from the Mental Health Board of Directors as well. Jeff O'Brien, Board president volunteered to be included in this discussion with the Richland County Prosecutor's Office. Attorney Jerger said he will contact Attorney Middis at the Prosecutor's Office to arrange the meeting/discussion to request her opinion.

2. ***Establish Adjournment time** – Jeff O'Brien

O'Brien called for a motion to set the meeting adjournment time for 7:00 PM. The adjournment time can be extended if needed. White motioned to approve the adjournment time, Snavelly seconded the motion. There were no abstentions and no discussion. The motion carried.

3. ***Approval of Minutes** – Jeff O'Brien

○ July 21, 2026 Minutes

O'Brien called for a motion to approve the Board meeting minutes for July 21, 2026. White motioned to approve the minutes, Shaffer seconded the motion. There were no abstentions and no discussion. The motion carried.

○ Special Board Meeting – July 16, 2026 Minutes

O'Brien called for a motion to approve the Special Board meeting minutes for July 16, 2026. White motioned to approve the minutes, Lemon seconded the motion. There were no abstentions and no discussion. The motion carried.

○ Special Board Meeting – August 25, 2026 Minutes

O'Brien called for a motion to approve the Special Board meeting minutes for August 25, 2026. White motioned to approve the minutes, Snavelly seconded the motion. There were no abstentions and no discussion. The motion carried.

○ Special Board Meeting – September 3, 2026 Minutes

O'Brien called for a motion to approve the Special Board meeting minutes for September 3, 2026. Lemon motioned to approve the minutes, Shaffer seconded the motion. There were no abstentions and no discussion. The motion carried.

4. ***Monthly Payables / Expenditure Report Review** – Jeff O'Brien

○ Expenditures for July and August 2026

At the Board meeting in July a formal opinion from Attorney Middis had not been received regarding the review of monthly payables and expenditures by the Board of Directors. Since that meeting, the opinion arrived and was shared with the Board of Directors. O'Brien asked that the letter from Attorney Middis be discussed amongst Board members. White thanked the Board of Directors and staff for their fiduciary responsibility, and asked Vogt about a peer review of the process from other Boards. Vogt responded that each Board varies in their process. Some members of the Board of Directors have hesitation to vote to approve of what has already been paid. A language change from "approve" to "review" was suggested. White recommended this topic to be reviewed by Arnold and the Finance Committee in the future. This item was not voted on. The Finance Committee will be meeting in the near future.

5. **Interim Executive Director / CFO Report** – Carey Vogt

○ Cash Position -

The beginning balance at the end of June 2026 was \$5,253,152.25. During July, a total revenue of \$3,400.89 was added. The total expenditures for this period were \$613,058.37, leaving the fund balance in our operating fund on 7/31/2026 at \$4,643,494.77. This is a decrease of \$609,657.48.

The beginning balance at the end of July 2026 was \$4,643,494.77. During August, a total revenue of \$1,334,511.70 was added. The total expenditures for this period were \$1,404,089.25, leaving the fund balance in our operating fund on 8/31/2026 at \$4,573,917.22. This is a decrease of \$69,577.55.

○ *SFY2027 Budget Revisions

Vogt asked the Board of Directors for a motion to approve a revision to the State Fiscal Year 2027 Budget. The revision includes a Contract Agency Budget of \$6,022,040.62 and a Board Monitored Community Operations and Housing Budget of \$3,214,855.70 for a revised State Fiscal Year 2027 Budget of \$10,257,057.92. The revised State Fiscal Year 2027 new revenue total is \$9,330,064.81. This approval will permit the Board administrative staff to approve the use of SOS 4.0 Year 3 funds, including notifying the providers once the final awards come from Ohio DBH regarding the To Be Determined line for State Fiscal Year 2027. The Board of Directors meets again in October, if the NOSA is received at that time, they will make official Budget revisions per contract agency based on the awarded funding from the State.

The Overdose Awareness grant was awarded, and hygiene products were able to be obtained through the grant. The current SOS grant period ends on September 29th, and the next Federal Fiscal Year allocation is still unknown at this point. The SOS funds are used to partially fund the Homeless Response Team through one of our contract agencies.

Addiction Treatment Program funding for State Fiscal Year 2027 did arrive, along with some Criminal Justice funds.

Krenrick made a motion to approve the State Fiscal Year 2027 Budget revision, Lemon seconded the motion. There were no abstentions and no further discussion. The motion carried.

- *2026 County Calendar Year Budget Revisions

Vogt asked the Board of Directors for a motion to approve a revision to the 2026 County Calendar Year Budget as presented in the 200 MH Fund, and to submit it to the County Commissioners. The expense appropriation transfer request is moving \$55,000.00 from Capital Improvements (20040000.530403) to Legal Services (20040000.531100) and moving \$15,000.00 from Capital Improvements (20040000.530403) to Public Relations (20040000.530946) to cover the cost of legal and public expenses through the end of the Calendar Year. These are neutral budget adjustments.

Lemon made a motion to approve the 2026 County Calendar Year Budget Revisions, Krenrick seconded the motion. There were no abstentions and no further discussion. The motion carried.

- CORSA Invoice

A \$24,562.94 invoice from CORSA was received. Loss Control Coordinator Jenny Phelps advised that it's best to hold an additional \$25,000.00 in the budget each year in the event of a CORSA claim.

- IV-A5 Employee Compensation and Benefits Policy – Richland County Auditor

The Richland County Auditor asked the Board of Directors to please review this policy.

The policy was reviewed by the Board of Directors, and it was decided that the policy be maintained as it is currently written. No motion was needed.

- SFY 2027 Committees

Vogt asked for input from the Board of Directors about the current committees and their sizes. O'Brien mentioned that a revision of the Bylaws will continue to occur after the new Executive Director starts at the Board.

- Monthly Updates -

- September is Recovery Month, and the slogan of this year's Recovery Month is "Recovery Happens Together". There are several local Recovery oriented events happening this month. Please see the Recovery Month Local Events calendar.
- There was more discussion about the ongoing State crisis rule during the last call with OACBHA. The governor's goal is to finish work on the rule before his term ends. Amongst other decisions with this rule, rates need to be decided on. There are also new guidelines for the re-certification of Recovery Houses.

- The Mobile Response and Stabilization Services (MRSS) program mentioned that they would like to see an increase in utilization in Richland County.
- The county audit is still ongoing, and this has been a more demanding audit compared to past years. The BAR (Board Assistance Review) is also still ongoing; Vogt intends to provide the Board with an update at the next Board meeting.
- 2-1-1 is now a Statewide program.
- The Richland County Youth and Family Council recently hired a new Executive Director. Vogt has attended a summit and a few meetings with him.

6. **Committee Updates** –

O'Brien thanked the Seach Committee for all of their work. O'Brien mentioned that work will be done to combine committees.

7. **Old Business** –

Snively asked that a handbook be made to help with the welcoming of Hall as the new Executive Director. Parker has been working to build an orientation manual and something that can be used to help with the transition. Shaffer asked about obtaining manuals from other Boards to use as a template for onboarding. Parker commented that OACBHA assigns a mentor for new Executive Directors to assist with onboarding.

8. **New Business** –

O'Brien stated that it would be nice to have a social-hour meal with the Board of Directors and staff members. This has not been scheduled yet.

9. **Future Agenda Items** –

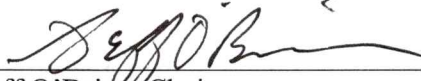
Vogt shared an email communication from Laura Montgomery with the Board of Directors. Catalyst Life Services recently participated in a review by the Ohio Department of Medicaid's Bureau of Program Integrity. The review resulted in zero findings and no areas of noncompliance.

Snively suggested moving the monthly Board meeting time to 4:30 PM. The new time would make it more convenient for Board members and staff. This is to appear as an agenda item next month.

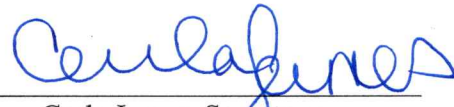
10. ***Adjournment** –

O'Brien called for a motion to adjourn. Snively made a motion to adjourn, White seconded the motion. There were no abstentions and no discussion. The motion carried. The meeting adjourned at 6:49 PM.

ATTESTED BY:



Jeff O'Brien, Chair



Carla James, Secretary