MH&RS
MENTAL HEALTH & RECOVERY SERVICES
OF RICHLAND COUNTY

Richland County Mental Health & Recovery Services Board Meeting Minutes July 21, 2026

Present: Scott Arnold, Carla James, Jeff O'Brien, Dave Krenrick, Jennifer Lemon, Crystal Shaffer, Bret Snavely, Brian White
Excused:
Unexcused: Dr. Jay Haar
Staff Present: Carey Vogt, Angie Parker, Scott Basilone, Mike Sizemore
Guests:

CALL TO ORDER:

O'Brien called the meeting to order at 5:30 P.M.
Pledge of Allegiance

1. **<u>*Establish Adjournment time</u>** – Jeff O'Brien

   O'Brien called for a motion to set the meeting adjournment time for 7:00 PM. The adjournment time can be extended if needed. White motioned to approve the adjournment time, Lemon seconded the motion. There were no abstentions and no discussion. The motion carried.

2. **<u>*Approval of Minutes</u>** – Jeff O'Brien

   O'Brien called for a motion to approve the Board meeting minutes for June 16, 2026. Lemon motioned to approve the minutes, White seconded the motion. There were no abstentions and no discussion. The motion carried.

3. **<u>*Monthly Payables</u>** – Jeff O'Brien

   O'Brien revisited the question about approving the monthly payables. There was discussion at the May Board meeting about possibly changing the process of approving the monthly expenditure report, since the expenses have already been paid at the time the Board of Directors receive this report. The Board of Directors had asked Vogt to obtain suggestions and feedback through peers, Christina Shaynak-Diaz at OACBHA and Middis at the Prosecutor's Office surrounding approving the monthly payable reports. Vogt shared that when guidance was sought with Amanda Middis at the Richland County Prosecutor's Office, she requested a working session to go over this request, Vogt will provide feedback to the Board once it is received from Middis. Vogt also shared the email response from Shaynak-Diaz from the

OACBHA association, which stated there is no legal or COQ-related requirement around governing board review of ADAMH Board's financials, however, there needs to be financial oversight. O'Brien commented that he would suggest a language change regarding the motion to approve. Krenrick commented that this topic had always been a question. After a long discussion amongst the Board of Directors, it was determined that no vote would be taken on this item at this time. The Board decided that Monthly Payables will no longer be an actionable item on the agenda. The item will be replaced with the agenda item, Expenditure Report Review. This will be a non-voting agenda item going forward as of now. Arnold proposed adding forecasting to the financial reports, Vogt said the finance committee can have further discussions on this topic. Krenrick requested implementing quarterly service billing reports to evaluate how closely services are being billed for lines that have been allocated.

4. **Interim Executive Director / CFO Report** – Carey Vogt

   - Cash Position -

The beginning balance at the end of May 2026 was $5,312,565.05. During June, a total revenue of $328,621.52 was added. The total expenditures for this period were $388,034.32, leaving the fund balance in our operating fund on 6/30/2026 at $5,253,152.25. This is a decrease of $59,412.80.

*SFY2027 Budget Revisions

Vogt asked the Board of Directors to please call for a motion to approve the Revised State Fiscal Year 2027 Contract Agency Budget at $5,762,540.62 to a revised State Fiscal Year 2027 budget total of $8,744,265.98. The revised State Fiscal Year 2027 new revenue total is $7,785,819.87, which includes the additional award amounts from the State for Federal Title XX funds and State Forensic Center funds.

Catalyst is the only contract agency affected by these budget revisions. Krenrick asked if competency and restoration was part of the State Forensic funding, Vogt explained that it was moved to another region.

Krenrick motioned to approve the State Fiscal Year 2027 Budget revisions, Arnold seconded the motion. There were no abstentions and no discussion. The motion carried.

*SFY2026 Budget Revisions

Vogt asked the Board of Directors to please call for a motion to approve the Revised State Fiscal Year 2026 Budget. This is to acknowledge additional revenue that was awarded through the State for Federal Title XX funds. The revised State Fiscal Year 2026 new revenue total for Federal Title XX is $107,360.00 which is an additional $21,724.00 from what was first awarded. This will be applied to State Fiscal Year 2026.

James motioned to approve the State Fiscal Year 2026 Budget revision, Lemon seconded the motion. There were no abstentions and no discussion. The motion carried.

*SFY2027 To Be Determined Approval from Board of Directors

Vogt asked the Board of Directors to please call for a motion to approve permitting the Board administrative staff to use funds and notify providers once final award notices occur from the Ohio Department of Behavioral Health regarding all the To Be Determined lines for State Fiscal Year 2027. This includes SOS and Overdose Awareness grants. The motion is requested by the Board of Directors because the next meeting is not until September. This will allow business to continue and providers to bill according to the awards received.

Snavely motioned to approve using funds for State Fiscal Year 2027 To Be Determined lines, Arnold seconded the motion. There were no abstentions and no discussion. The motion carried.

- SFY2027 Community Awareness

  - ADA Website

    Websites owned by the Board are required to ADA compliance. Quotes were received from DRM, who also hosts the Board websites. Mid-State Multimedia Group / REM Innovations are also knowledgeable on ADA compliance standards and offered cost savings to the Board for the updates needed. DRM will remain the website host and Mid-State Multimedia Group / REM Innovations will address the ADA compliance updates.

  - Marketing

    A proposed a six-month marketing agreement with Mid-State Multimedia Group beginning in August for dates of 08/01/2026 – 01/31/2027, instead of opting into a full 12-month agreement. This also includes social media management. Board members were given copies of six-month marketing agreement financials.

  - Exterior Signs

    Groff is in the process of getting quotes from different area vendors for updated signs and window stickers. The signs would show the updated Board logo along with other updated graphics.

*SFY 2027 Marketing Agreement with Mid-State Multimedia Group

Vogt asked the Board of Directors to please call for a motion to approve $45,072.00 in total marketing for dates 08/01/2026 – 01/31/2027 and $6,300.00 in total Social Media Management at $525.00 per month for 12 months with Mid-State Multimedia Group / REM Innovations. This is a grand total marketing agreement with Mid-State Multimedia Group for $51,372.00, this does not include ADA website revisions. If passed, it will be paid from our Community Awareness line.

White motioned to approve the Marketing Agreement, Krenrick seconded the motion. Shaffer abstained from the motion and Snavely opposed. The motion carried.

<u>Monthly Updates</u> -

- The Capital Project is moving forward, and a document needs to be sent back to the State once received from the Community Project Manager at the ODBH.

- The Board Assistance Review (BAR) is ongoing and should be closed out soon. It has been an in-depth process with a lot of additional information required. Vogt will report on the final findings to the full Board of Directors.

- The Richland County Audit for calendar year 2025 is still underway.

- State reporting requirements have been restructured to include increased data collection along with more frequent reporting intervals. SOS grant reporting frequencies have also increased from quarterly to monthly. Krenrick asked if Vogt was aware of what caused this. Vogt replied that it is likely due to Federal requirements which are impacting the State. There has caused an increase in administrative burden on our staff to meet these new and more frequent deadlines.

- The Richland County Jail, Sheriff, Commissioner and County Administrator met with Board administrative staff about MAT services being delivered in the jail. The Jail AG grant is scheduled to expire over the next few years, and the Board was asked about their ability to help fund this program once this grant expires.

- School wellness teams responded quickly to a crisis that affected Lexington and Madison school communities. Catalyst and Family Life responded quickly to both schools at the request of staff.

- Richland County Fair is coming in August. Please sign up on the attendance schedule if you would like to volunteer for a shift at the Board fair booth.

- Recovery Month is in September, and community events are being scheduled.

- The Richland County Mental Health and Recovery Services Board Annual Dinner is typically in September. There was a discussion with the Board of Directors about having one this year. A new Executive Director may be hired soon, so the option of an open house meet and greet was decided on this year in lieu of the annual dinner.

*White called for a motion to extend meeting adjournment time to 7:15 PM. White motioned to approve the adjournment time, Arnold seconded the motion. There were no abstentions and no discussion. The motion carried.

- Krenrick and James were approved for new terms with the Board of Directors.

- OACBHA has hired a new Chief Executive Officer.

- Vogt will revisit the request to OACBHA about providing Ethics training to the Board of Directors, since they have hired a new Chief Executive Officer.

- Monthly Financial Packet/Payable Report discussion

  This item was moved up in the agenda and discussed under the Monthly Payables agenda item above.

5. **Committee Updates** –

White, Chair of the Search Committee, followed up with candidates who were interviewed for the Executive Director position and all candidates were thankful. The Personnel Committee will review the Executive Director contract, and they are scheduled to meet tomorrow.

6. **Old Business** –

None discussed.

7. **New Business** –

None discussed.

8. **Future Agenda Items** –

None discussed.

9. ***Adjournment** –

O'Brien called for a motion to adjourn. White made a motion to adjourn, James seconded the motion. There were no abstentions and no discussion. The motion carried. The meeting adjourned at 7:06 PM.

ATTESTED BY:

Jeff O'Brien

Jeff O'Brien, Chair

Carla James

Carla James, Secretary