



Richland County Mental Health & Recovery Services Board Meeting Minutes April 21, 2026

Present: Scott Arnold, Dave Krenrick, Carla James, Jennifer Lemon, Jeff O'Brien, Crystal Shaffer, Bret Snavely, Brian White

Excused: Dr. Jay Haar

Unexcused:

Staff Present: Carey Vogt, Angie Parker, Scott Basilone, Mike Sizemore

Guests:

CALL TO ORDER:

O'Brien called the meeting to order at 5:30 P.M.

Pledge of Allegiance

1. ***Establish Adjournment time** – Jeff O'Brien

Board meetings have been running long, and the idea of an established adjournment time was brought up for discussion by O'Brien. O'Brien asked the Board of Directors for a motion to approve an established adjournment time for Board meetings. The proposed adjournment time for tonight's meeting is 6:45 PM. The time is flexible depending on the agenda. Krenrick asked what brought this motion, and O'Brien explained that meetings have been running consistently late.

O'Brien called for a motion to establish the adjournment time. White motioned to approve the adjournment time, James seconded the motion. There were no abstentions and no discussion. The motion carried.

2. ***Approval of Minutes** – Jeff O'Brien

O'Brien called for a motion to approve the Board meeting minutes for March 17, 2026. White motioned to approve the minutes, Shaffer seconded the motion. There were no abstentions and no discussion. The motion carried.

3. ***Monthly Payables** – Jeff O’Brien

O’Brien called for a motion to approve the expenditures for the month of March 2026. Lemon motioned to approve the March expenditures, James seconded the motion. Shaffer abstained. There was no discussion. The motion carried.

4. **Interim Executive Director / CFO Report** – Carey Vogt

o Cash Position -

The beginning balance at the end of February 2026 was \$4,819,670.38. During March, a total revenue of \$2,181.27 was added. The total expenditures for this period were \$887,765.60, leaving the fund balance in our operating fund on 3/31/2026 at \$3,944,086.05. This is a decrease of \$875,584.33.

Krenrick asked if there were financial concerns over recent funding trends. Vogt replied that OACBHA monitors state and federal funding and is regularly communicating with Boards when information becomes available. Vogt stated that the month of March typically has the lowest revenue in the State Fiscal Year. Vogt reviewed the anticipated income that should be coming in April. White asked what the trend has been in the past few years, and Vogt replied that it has been stable.

Property Tax Abolition Campaign could be on the ballot in November if they obtain the correct amount of necessary signatures, and if that does occur, there is a possibility that it could pass. If this passes, it will have a negative impact on Board funds, and would eliminate our local levy revenue. The Board members requested that Vogt send them any updates we receive from OACBHA regarding this topic.

o Monthly Updates -

- o The Board Assistance Review (BAR) is scheduled to begin next week.
- o NAMI is been hosting CIT (Crisis Intervention Training) this week. Vogt is planning to attend graduation on Friday.
- o Vogt will be asking Christina Shaynak-Diaz from OACBHA about holding an in-person or virtual Ethics training for the Board of Directors in the coming months.
- o There have been numerous public records requests submitted to the office since the last Board meeting. Most of these have been completed, the staff continue to work on these requests in the order in which they were received.
- o Vogt mentioned the progress of UMADAOP’s Corrective Action Plan and asked the Board of Directors if they would be interested in having UMADAOP’s new Executive Director present at the next Board meeting. The Board of Directors would like an invitation to be sent to UMADAOP’s new director for the next meeting.

- RFP's are due by Friday at 4:00 PM. One has been received at this time.

- Nominating SFY 2027 Slate of Officers at May Board meeting -
 Nominations for officers are due to take place in May. Please bring officer nominations to the next Board meeting.

- May is Mental Health Month -
 The May is Mental Health month events calendar is almost in its final draft. We are in the process of registering for events and will have tables at most of the scheduled events.
 Proclamations for the Richland County Commissioner's Office, the City of Mansfield and the Village of Plymouth have been confirmed. Please let us know if you have questions or if anything needs to be changed.

- *Health Officer reinstatement -
 Catalyst Life Services is requesting Erin Schaefer, LPCC-S, IMFT-S, to be reinstated as a Health Officer. Erin was somehow omitted from the approved list of Health Officers.
 Vogt asked for a motion to approve the reinstatement. Krenrick motioned to approve the reinstatement, Shaffer seconded the motion. There were no abstentions and no discussion. The motion carried.

5. **Program Director Report** – Scott Basilone

- Clinical Audits –
 Lake County and Basilone completed this year's clinical audits, and they were well received by the agencies. There were no compliance issues found in the audits, but some recommendations were made for improvement.
 Krenrick asked how often the clinical audits need to take place. Basilone commented that they take place once a year. Basilone added that he would follow up with the providers in six months to assess how the recommendations are progressing.

- SOS Reports –
 The second quarter SOS reports have been completed. These show agency statistics within the second quarter.

- ARPA Non-Capital Report –
 The ARPA Non-Capital report has been completed and submitted. Basilone reported that 3,587 people were served in SFY26 Q2. These numbers are for Crisis Continuum Programs and include hotline/crisis line and warmline calls as well.

o Danielle's Lighthouse Update –

Coleman Health Services has hired all the staff for Danielle's Lighthouse, and they are opening May 18th. A concrete pad was installed today and will be equipped with a bike rack and picnic table. Coleman will soon be starting the resident referral process.

6. Chair Report – Jeff O'Brien

The Executive Committee met and their goal is to meet prior to each Board meeting to consider upcoming topics. The revisions to Board Bylaws are still being worked on.

7. Old Business –

None discussed.

8. New Business –

White shared the progress of the Search Committee with the Board of Directors. The job posting is up. Special thanks to Asia Groff for all her work on this.

The next Search Committee meeting will be on April 30th and the committee will be speaking with the staff. There have been 11 applications submitted within the first week. OACBHA is helping the committee go through applications submitted to assess qualifications defined by Ohio Revised Code section 340.

9. Future Agenda Items –

None discussed.

10. *Adjournment –

O'Brien called for a motion to adjourn. White made a motion to adjourn, James seconded the motion. There were no abstentions and no discussion. The motion carried. The meeting adjourned at 6:42 PM.

ATTESTED BY:



Jeff O'Brien, Chair



Carla James, Secretary