



## **Richland County Mental Health & Recovery Services Board Meeting Minutes June 17, 2025**

**Present:** Jennifer Lemon, David Krenrick, Susan Lehr, Carla James, Deena Hamilton, Jordon Wurthmann, Jeff O'Brien, Crystal Shaffer, Bret Snavelly, Lonnie McGhee

**Excused:** Sylvia Jordan, Mike Donahue, Elder Ron Moton

**Unexcused:**

**Staff Present:** Sherry Branham, Carey Vogt, Angie Parker, Scott Basilone, Mike Sizemore

**Guests:**

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### **CALL TO ORDER:**

Lemon called the meeting to order at 5:30 P.M.

Pledge of Allegiance

Board member roll call was recorded, and a quorum was established.

#### **1. \* Approval of Minutes – Jennifer Lemon**

Lemon called for a motion to approve the May 20th, 2025 meeting minutes. O'Brien motioned to approve the minutes, Lehr seconded the motion. There were no abstentions and no discussion. The motion carried.

#### **2. \* Monthly Payables – Jennifer Lemon**

Lemon called for a motion to approve the Expenditures for May 2025. James motioned to approve the expenditures, O'Brien seconded the motion. Snavelly abstained from the motion. There was no discussion. The motion carried.

#### **3. \*Executive Session – Jennifer Lemon**

Lemon called for a motion to move into Executive Session at 5:35 PM. Wurthmann motioned to move into Executive Session, Krenrick seconded the motion. There were no abstentions. A roll call was taken, and all non-Board members exited the room. After a short time period Director Branham was asked to enter Executive Session at the request of the Board. After some time, Associate Director/CFO Vogt was called into Executive Session at the request of the Board. Vogt then exited Executive Session per the Board's request. At the conclusion of Executive Session staff was asked to re-enter. Lemon called for a motion to move out of Executive Session at 6:04 PM.

O'Brien motioned to move out of Executive Session, Wurthmann seconded the motion. There were no abstentions, and an exit roll call was taken.

4. **Associate Director/CFO Report** – Carey Vogt

- **Cash Position-** The beginning balance at the end of April 2025 was \$5,682,304.42. In May, a total revenue of \$545,843.82 was added. The total expenditures for this period were \$642,121.58, leaving the fund balance in our operating fund on 5/31/2025 at \$5,586,023.66. This is a decrease of \$96,277.76.
- **\*2026 County Calendar Year Budget-** Vogt requested a motion for the Board of Directors to approve the 2026 County Calendar Year Budgets for both the 200 Mental Health Operating fund and the 520 Mental Health Housing fund. For the 200 Mental Health Operating fund, the estimated revenue during calendar year 2026 is \$8,708,854.04 and the estimated expenses are \$9,785,388.00 which includes the 2026 Personnel Service Schedule in the amount of \$544,588.00. For the 520 Mental Health Housing fund, the estimated revenue during the calendar year 2026 is \$22,000.00 and the estimated expenses are \$310,000.00.

Wurthmann motioned to approve the 2026 County Calendar Year Budget, Shaffer seconded the motion. There were no abstentions and no discussions. The motion carried.

**\*SFY 2026 Budget-** A call for a motion was made by Vogt on behalf of the Finance Committee to approve the State Fiscal Year 2026 Contract Agency Budget consisting of \$5,679,860.28, a Board Administration Budget of \$984,467.50 and a Board Monitored Community Operations and Housing Budget of \$1,637,913.28 for a total of \$8,302,241.06. Wurthmann motioned to approve the State Fiscal Year 2026 Budget, James seconded the motion. There were no abstentions and no discussion. The motion carried.

- **Other financial updates-** Copies of the proposed 2026 County Calendar Year and 2026 State Fiscal Year budgets were given to the Board of Directors for review and were explained by Vogt in detail. The Board of Directors was informed that budget revisions will be submitted on or around November of this Calendar Year. The biggest change in the budget is that OhioMHAS is consolidating funding into 6 different Block Grants for State Fiscal Year 2026. SOS 4.0 Year 2 funding is planned to be allocated, and ATP funding is anticipated to decrease significantly from State Fiscal year 2026. It looks like there will not be a need to transfer funding from the operating fund to the housing fund this year. OhioMHAS match funds for the proposed 12 unit housing facility may be moved toward the much needed remodel of existing buildings owned by the Board. Branham is working with Chris Mazzola from OhioMHAS on this currently. It was noted that other area Boards have received a larger decrease in funding for the coming year compared to what this Board received.

Shaffer asked if this Board had received funding for the HAP program for State Fiscal Year 2026. Vogt mentioned that it would be part of the Mental Health State Block Grant.



5. **Executive Director's Report** - Sherry Branham

- Levy Update – Jeff O'Brien – O'Brien went to the Board of Elections to look at data from the last Mental Health and Recovery Services levy. During the last levy in 2015, O'Brien worked very closely with former Associate Director Tom Chambers. O'Brien mentioned to the Board of Directors that the last levy overwhelmingly passed by a significant margin with only two precincts voting against it. O'Brien has experience with levies, and he reassured the Board of Directors that levy renewals do not have the issues that new levies do. He also complimented the new Richland Recovery Network ad.
- \*Ad Hoc Clinical Records Review Committee – Jennifer Lemon – Lemon called for a motion to create an Ad Hoc Clinical Records Review Committee. The committee will consist of Board Members with a clinical background and Board staff to conduct record reviews. Wurthmann motioned to approve the addition of the committee, O'Brien seconded the motion. There were no abstentions and no discussion. The motion carried.
- Ad Hoc Governance Committee – Jordan Wurthmann – Wurthmann sent out an interest form to recruit committee members. There is hope that a meeting will be held between now and the next Board of Director's meeting. This is still ongoing.
- Provider Update – The Board Administrative staff met with Mansfield UMADAOP to discuss ongoing concerns. A Corrective Action Plan was discussed and will be included as part of SFY26 contract.
- \*Program Director Job Description – The job description and pay scale for Program Director was presented to the Board of Directors for a vote. Wurthmann made a motion to approve the description and pay scale, Shaffer seconded the motion. There were no abstentions and no discussion. The motion carried.
- Nominating Committee Vote on SFY 2026 Board Officers – Susan Lehr – A public vote was cast for a change in Board Officers. O'Brien was voted in as Chair, Lehr remains Vice Chair unopposed, Donahue remained Treasurer unopposed, and James remained Secretary unopposed. Their terms will begin on July 1<sup>st</sup>. Wurthmann made a motion to approve the slate of officers for SFY2026. O'Brien seconded the motion. There were no abstentions and no discussion. The motion carried.

6. **President's Report** – Jennifer Lemon

No President's Report was given

7. **Old Business** – None discussed

8. **New Business** – None discussed

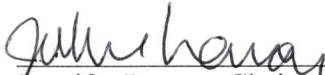
9. **Future Agenda Items**

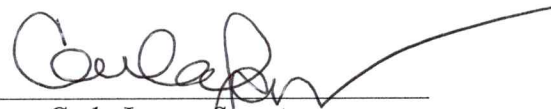
Scott Arnold, CPA, CMA is a prospective Board Member who was introduced by Commissioner Cliff Mears. Director Branham met with Arnold and Mears. Arnold will be sworn in as a Board Member at the July meeting.

10. **\*Adjournment**

Lemon called for a motion to adjourn. James made the motion, Lehr seconded the motion. The motion passed with no abstentions. The meeting adjourned at 7:00PM.

**ATTESTED BY:**

  
Jennifer Lemon, Chair

  
Carla James, Secretary