



## **Richland County Mental Health & Recovery Services Board Meeting Minutes May 20, 2025**

**Present:** Jennifer Lemon, David Krenrick, Mike Donahue, Susan Lehr, Carla James, Deena Hamilton, Jordon Wurthmann, Jeff O'Brien, Crystal Shaffer, Sylvia Jordan, Bret Snavelly

**Excused:** Elder Ron Moton, Lonnie McGhee

**Unexcused:**

**Staff Present:** Sherry Branham, Carey Vogt, Angie Parker, Scott Basilone, Mike Sizemore

**Guests:** Todd Wroblewski, Jay Miller

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### **CALL TO ORDER:**

Lemon called the meeting to order at 5:30 P.M.

Pledge of Allegiance

Board member roll call was recorded, and a quorum was established.

#### **1. Portfolio Assessment Estimated Completion – Todd Wroblewski**

Director Branham introduced Wroblewski to the Board of Directors. Wroblewski has completed the portfolio assessment of 3 Board owned properties; Alpine, Service Enriched Housing and Dalton Place. He mentioned that Alpine by far is in most need of renovation, although all 3 properties need updates and remodeling.

Slides showing renovation ideas were presented to the Board of Directors along with estimates for each property. The full renovation and upgrade for Alpine, along with additional parking, is estimated at \$1.2 million dollars, which would account for all 3 buildings on the property. The renovation for Dalton Place is estimated at approximately \$806,000, and Service Enriched Housing renovations are estimated at \$400,000.00. Kramer Engineers has worked with Wroblewski and would likely be helping with these projects if they proceed. Branham advised that the Board has been told we can move funding for the new build to do the remodel and that there is additional funding to apply for through OhioMHAS. Typically the match is 50%.

#### **2. Richland Recovery Network Website – Jay Miller**

Website development for the Richland Recovery Network is mostly complete. DRM has been working closely with local agencies to tailor the agency's services listed on the website to what a person using the website is most in need of based on questions answered. The website was shown to the Board of Directors and is question driven to direct a website user to get what they need as

quickly as possible. Miller mentioned that within 3 clicks a person can be at the destination that can best meet their need.

Focused areas of the website are Mental Health, Substance Use, Prevention, Education and Advocacy. There is a component on the home page for crisis intervention options if needed. The website should be finished once the agencies that have been interviewed approve of the content on the website. The goal date for finishing the website is the end of May. It has received several good reviews already and the concept was presented to OhioMHAS. The initial concept was thought of by the Marketing Committee that would stood up through the concept of a network that provided information on our county continuum of care. A QR code and stickers for the Richland Recovery Network in addition to the new website.

3. \* **Approval of Minutes** – Jennifer Lemon

Lemon called for a motion to approve the April 18<sup>th</sup>, 2025 meeting minutes. Wurthmann motioned to approve the minutes, Lehr seconded the motion. There were no abstentions and no discussion. The motion carried.

4. \* **Monthly Payables** – Jennifer Lemon

Lemon called for a motion to approve the Expenditures for April 2025. Donahue motioned to approve the expenditures, O'Brien seconded the motion. Shaffer abstained from the motion. There was no discussion. The motion carried.

5. **Associate Director/CFO Report** – Carey Vogt

- **Cash Position:** The beginning balance at the end of March 2025 was \$4,756,092.95. In April, a total revenue of \$2,021,103.36 was added. The total expenditures for this period were \$1,094,894.89, leaving the fund balance in our operating fund on 4/30/2025 at \$5,682,301.42. This is an increase of \$926,208.47.
- **Other financial updates:** Finance Committee meeting minutes were attached to the meeting packets for the Board of Directors. The County Calendar Year 2024 audit is in progress and the Auditor is working with Julian & Grube, an organization to help with this. Audits from local agencies are being turned in, and budgeting for State Fiscal Year 2026 is well underway. In June, a vote on the budgets for County Calendar Year 2026 and State Fiscal Year 2026 will be asked from the Board of Directors.

6. **Director of Information Technology Report** – Angie Parker

A trend of 4 years is being looked at for budgeting service units, and other budgeting work is ongoing in preparation for State Fiscal Year 2026.

Each new Fiscal Year, new MOU's and BAAs are required from other Board areas that we contract with. The Muskingum Board area is beginning their work with SmartCare as of 7/1/25 and GOSH data migration has begun already. The GOSH system will still be in use for their Board area during the transition through August. This requires additional temporary MOU's and BAAs to be in place to cover the transition which is being worked on currently.



7. **Manager of Clinical Programs and Services Report** – Scott Basilone

A grant has come available for Overdose Awareness Day. A letter of interest was sent for this grant, and we are hopeful of being awarded the grant for upcoming events later this year.

8. **Executive Director's Report** - Sherry Branham

- Levy:

- Compliance In A Nutshell – Please review the handout in the Board packet titled ‘The Unique Levy Authority of ADAMH Boards’.
- Renewal/Renewal Plus/Replacement/New – In the best interest of the current economic climate, and the best interest of the local taxpayer, it has been decided that a Levy Renewal is appropriate. The next formal step toward getting the levy ready is to submit a Resolution passed by the Board of Directors requesting a Resolution of Necessity be approved by the Board of Commissioners.
- Steps to Place Levy on Ballot – A formalized stepped process was presented to the Board of Directors along with a drafted resolution. This will have to be approved by the Board of Directors for use.
- \*Resolution to Ask Commissioners to pass a Resolution Declaring Necessity – Branham advised that Vogt pulled together an overview of funding produced by the levy that is currently active. Vogt mentioned that different levy options were discussed with the Finance Committee. Wurthmann commented that the renewal was found to be the best fit for tax purposes. There was further discussion about the plans for a 5-year levy renewal. This levy, if passed, will be on the November 2025 Ballot and would be effective on 1/1/2026.  
Lemon called for a motion to request the Board of Commissioners to pass a Resolution of Necessity. Shaffer motioned to approve, Lehr seconded the motion. There were no abstentions. The motion carried.
- Levy Consultant to Manage Campaign – Director Branham mentioned that several Boards have used levy consultants to help with marketing efforts, and many have remarked that it was a benefit.
- Graphic Design/Social Media/Marketing Strategies – Branham asked for support with marketing for the levy. More specifically with things like graphic design, social media and other marketing materials. Marketing quotes will be collected and Donahue mentioned that this is a good idea. The Board will vote on this once quotes and recommendations are available.

- CORSA Insurance Policy: The updated County Risk Sharing Authority Memorandum of Coverage for calendar years 2025-2026 was included in the Board packet for review by the Board of Directors. This is a part of the Culture of Quality (COQ) standards.

- Medicaid Expansion, Proposed HB58 & Proposed HB28: There are no updates at this time surrounding these topics, but OhioMHAS has been very encouraging and optimistic about the future of Medicaid Expansion along with SOS funding. Vogt mentioned that OhioMHAS's responsibilities have increased federal requirements. Substance Use Disorder continues to be a priority.
- UMADAOP: Mansfield UMADAOP is still accredited through OhioMHAS, CARF and the Ohio Department of Medicaid. Their recovery houses are close to being certified. Due to compliance issues, Director Branham recommended a corrective action plan for Mansfield UMADAOP to the Board of Directors. A detailed list of payables for State Fiscal Year 2025 was reviewed. Vogt recommends significantly reducing the allocation of treatment funding for State Fiscal Year 2026.
- Adam and Amanda Center: Milliron and Richland County Foundation – Funding from Milliron and the Richland County Foundation was denied due to time constraints. Other applications are under review. The apartments need to be furnished prior to their deadlines.
- Marketing Committee Update: An ad was submitted to the Chamber of Commerce and will be listed to the public. This ad will consist of 8,000 mailings and digital online versions.

9. **\*Ad Hoc Governance Committee** – Jordon Wurthmann

A motion was called for by Wurthmann to establish an Ad Hoc Governance Committee to review existing By-Laws, meeting practices, Board Member time utilization and the nominations process with recommendations to be brought back to the full Board of Directors. The committee is to operate in compliance with Ohio's Open Meetings Act. Donahue motioned to approve, James seconded the motion. There were no abstentions and no discussion. The motion carried.

10. **President's Report** – Jennifer Lemon

Lemon gave this section to Lehr for the Nominating Committee. Lehr asked, in compliance with Sunshine Laws, if there is any interest in officer positions amongst the Board of Directors. Nominations were made for Jeff O'Brien as President, Jordon Wurthmann as President, Susan Lehr as Vice Chair, Mike Donahue as Treasurer, and Carla James as Secretary.

11. **Old Business**

None discussed

12. **New Business**

None discussed

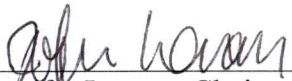
13. **Future Agenda Items**


None discussed

14. **\*Adjournment**

Lemon called for a motion to adjourn. Wurthmann made the motion, James seconded the motion. The motion passed with no abstentions. The meeting adjourned at 7:38 PM.

***ATTESTED BY:***

  
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Jennifer Lemon, Chair

  
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Carla James, Secretary