



Richland County Mental Health & Recovery Services Board Meeting Minutes October 15, 2024

Present: Jennifer Lemon, Mike Donahue, Carla James, David Krenrick, Deena Hamilton, Cindy Lewis, Jordan Wurthmann, Crystal Shaffer

Excused: Jeff O'Brien, Susan Lehr, Elder Ron Moton, Sylvia Jordan and Lonnie McGee

Unexcused:

Staff Present: Sherry Branham, Carey Vogt, Angie Parker, Scott Basilone, Mike Sizemore, Morgan Robinson

Guests:

CALL TO ORDER:

Lemon called the meeting to order at 5:30 P.M.

Pledge of Allegiance

Board member roll call was recorded, and a quorum was established.

Introduction of Morgan Robinson as new Board staff member.

1. * **Approval of Minutes** – Jennifer Lemon

Lemon called for a motion to approve the September 17th, 2024 meeting minutes. Wurthmann motioned to approve the minutes, Lewis seconded the motion. There was no discussion and no abstentions. Motion carried.

2. * **Monthly Payables** – Jennifer Lemon

Lemon called for a motion to approve the Expenditures for September 2024. Donahue motioned to approve the Expenditures, James seconded the motion. There was no discussion and no abstentions. Motion carried.

3. **Associate Director/CFO Report** – Carey Vogt

- **Cash Position:** The beginning balance at the end of August 2024 was \$6,622,909.71. In September, a total revenue of \$51,086.43 was added. Total expenditures for this period were \$433,381.33, leaving the fund balance in our operating fund on 9/30/24 at \$6,240,614.81. This is a decrease of \$382,294.90. The Auditor's Office is short-staffed, and we hope this will not impact the efficiency of getting checks issued.
- * **Letter to Commissions – 2024 CYE Budget Revisions:** Estimates and evaluations are underway to fiscally assess getting through the end of December 2024. A request was

discussed to transfer funds and increase other funding lines. One of the reasons for this suggestion is to give additional leeway for SOS billing until the grant is approved.

Funds will have to be re-allocated from the Operating Fund to the Housing Fund for upcoming payments on the current Capital Project. Vogt recommended moving \$500,000 to the Housing Fund temporarily. These funds will be reimbursed after the project is complete. Wurthmann motioned to approve fund transfer, Donahue seconded the motion. There was no discussion and no abstentions. Motion carried.

4. **Manager of Clinical Programs and Services Report** – Scott Basilone

- SOS 4.0: The grant has been submitted, but it has not yet been approved by the State.
- Data Report: Work is being done to refine and develop existing programs and new programs.
 1. Pre-Screens: Catalyst Life Services responds to Emergency Rooms in Richland County to assess individuals and their needs. A trend analysis is being done to compare FY24 trends to current trends.
 2. School Wellness: Wellness teams are in every school system in Richland County and they provide quarterly reporting. Family Life Counseling is the largest wellness provider for the school systems. Mental Health education with practical coping skills are being taught to students and faculty members. A total of 466 students were served in August and September, along with 10 other non-students. The MRSS program has also been contacted to assist with the wellness program when necessary.
 3. Jail Services: Catalyst Life Services has a jail services assessor in the Richland County Jail to address Mental Health and Substance Use concerns. In FY24 3,376 screenings were performed with 1,550 of them being Mental Health screenings. Basilone is working on a tracking program for re-incarcerations post-initial assessment.

5. **Executive Director's Report**- Sherry Branham

- East First Street Renovations: Photos of renovation progress were presented to the Board of Directors for review and discussion. Branham completed an inventory of items needed to furnish the facility. OhioMHAS regulations requires the Board to get 3 quotes on appliances and furnishing in order to utilize State funding for these items. Hamilton asked about grants to fund the furniture. Branham advised that any remaining funds from the existing grant can be used for furnishing but is not aware of other grant opportunities. The Board of Directors budgeted \$100,000 for furniture and appliances but believes cost will be less than estimated.
- SOS 4.0 Catalyst Life Services Funding: A communication was received by Catalyst expressing concerns about the SOS 4.0 grant not being available yet. Requests were made for costs to be covered in the interim pending the grant award notice. Further evaluation of this will be done. Vogt mentioned that this SOS grant is different compared to prior SOS/SOR grants. This year the grant is available for use by non-profits, not just

county boards. The Board has a duty to comply with OhioMHAS regulations and Ohio Revised Code thus we are further evaluating options regarding what to do while we await the states announcement on the grant. Reference was made to the OhioMHAS frequently asked questions section on grant/grantee procedure. A Finance Committee meeting will be held to discuss option.

- Marketing Committee: The first meeting of the Marketing Committee has been held. This committee is focused on the upcoming levy and the rebranding of the Mental Health and Recovery Services Board. Committee discussions have consisted of marketing our local Behavioral Health System and educating the community on the connection between the Board and our contract agencies. There has also been a discussion on website re-design.
- Affiliate Agency Requests: Akron Children's Behavioral Health Mansfield has made a request to become an affiliate agency. This facility has its own location outside of Akron Children's Hospital. Branham toured the facility and met with key staff resulting in her recommendation to invite Akron Children's Behavioral Health Program to be part of our system of care. Legally, this does not require a vote because they will not be a contract agency.
- October 17th Ethics Training: The upcoming training will be held at Richland County Children's Services and will be presented by Margaretann Adorjan of the Ohio Counselor, Social Worker and Marriage and Family Therapists Board. It is scheduled from 1:00 PM – 4:30 PM. The admission is \$20.00 and does include some comped seating.
- Peer Recovery Supporter Training: Peer Supporter training has been scheduled for November 4th – November 8th. Please contact Scott Sneed or Tori Adams for more information on registration.
- Recovery Housing Meeting and Tour: A meeting was held with Kaitlyn Waggoner who is a OMHAS Recovery Housing representative. During the meeting it was discovered that the remainder of this year's recovery housing funds must be exhausted to ensure the Board receives funding for FY25. OhioMHAS enhanced requirements for licensing of recovery housing requiring them to be certified in order to utilize state funds.

Branham mentioned that Ignited is a new Recovery House in Richland County which is certified by OhioMHAS.

- Annual Dinner Feedback: The Annual Dinner received positive feedback from several areas. It was wonderful to see so much involvement from everyone.
- CIT graduation: The 33rd class of Crisis Intervention Training graduated on Friday October 11th.

6. President's Report – Jennifer Lemon

Board Member Cindy Lewis was congratulated by the Board of Directors for the completion of her term on the Board. Her efforts are greatly appreciated and have had an impact on the mission we represent. She is thanked for her service and will be missed.

A psychiatrist from Third Street Family Health Services has spoken with Director Branham about serving on the Board of Directors. Prior to further actions, this will be reviewed by the OhioMHAS legal division to ensure there are no conflicts of interest.

7. **Old Business**

None discussed

8. **New Business**

None discussed

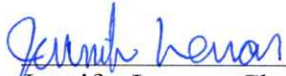
9. **Future Agenda Items**

- November meeting to be held at UMADAOP, 400 Bowman St
- January meeting to be held at Catalyst Life Services' Rehab Center Building, 270 Sterkel Blvd

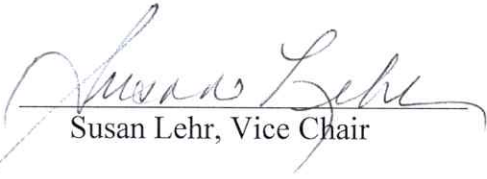
10. ***Adjournment**

Lemon called for a motion to adjourn. Wurthmann made the motion, James seconded the motion. The motion passed with no abstention. The meeting adjourned at 7:28 PM.

ATTESTED BY:



Jennifer Lemon, Chair



Susan Lehr, Vice Chair