



Richland County Mental Health & Recovery Services Board Meeting Minutes August 19, 2024

Present: Jen Lemon, Susan Lehr, Mike Donahue, Jeff O'Brien, Crystal Shaffer, Lonnie McGhee, Elder Ron Moton

Excused: Carla James, Deena Hamilton, Sylvia Jordan, Cindy Lewis, Dave Krenrick, Jordan Wurthmann

Unexcused:

Staff Present: Sherry Branham, Carey Vogt, Angie Parker, Scott Basilone, Mike Sizemore

Guests: Todd Wrobleski

CALL TO ORDER:

Lemon called the meeting to order at 9:02 A.M.

Pledge of Allegiance

Board member roll call was recorded, and a quorum was established.

1. **Presentation of Transitional Housing Bid** – Todd Wrobleski

Bidding tabulations and general contract documentation were explained to the Board of Directors in detail. Branham discussed the process of the State awarding funding for the project with the Board paying a 10% match of the total cost. Branham explained that the State has given approval to proceed with beginning the renovations. Cost effectiveness was discussed amongst Wrobleski and the Board involving necessities and alternatives. After the initial review of the required work the general contract was valued at \$916,680.00. The project cost for the architect with value engineering recommendations is \$900,105.00, this amount will be accepted once project change orders are finalized. Further cuts to costs are being explored where available.

An alternate amount for the lower-level office window replacement is valued at \$56,580.00

2. ***Vote to Issue Notice to Proceed**– Jen Lemon

Lemon called for a motion to issue the notice to proceed. Moton motioned to approve proceeding, Donahue seconded the motion. There were no abstentions, and it was unanimous. The motion carried.

3. ***Vote to Approve Authority for Executive Director Branham to sign Transitional Housing Contract** – Jen Lemon

Lemon called for a motion to approve the authority of the Executive Director to sign the Transitional Housing Contract. Donahue motioned to approve, Moton seconded. There were no abstentions, and it was unanimous. The motion carried.

***Vote to Approve Authority for Executive Director Branham to approve Expenditures Related to Project** – Jen Lemon

Lemon called for a motion to approve the authority of the Executive Director to approve Expenditures Related to Project. O'Brien motioned to approve, Moton seconded. There were no abstentions, and it was unanimous. The motion carried.

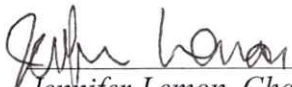
4. ***Vote to Approve Authority for Executive Director Branham to approve Expenditures related to the Transitional Housing Project's contractual agreement**– Jen Lemon

Lemon called for a motion to approve the authority of the Executive Director to approve Expenditures related to the Transitional Housing Project's contractual agreement. Moton motioned to approve, Lehr seconded the motion. There were no abstentions, and it was unanimous. The motion carried.

5. ***Adjournment**

Lemon called for a motion to adjourn. O'Brien made the motion to adjourn, Moton seconded the motion. The motion passed with no abstention. The meeting adjourned at 9:27 AM.

ATTESTED BY:



Jennifer Lemon, Chair



Susan Lehr, Vice Chair