



Richland County Mental Health & Recovery Services Board Meeting Minutes July 16, 2024

Present: Jen Lemon, Susan Lehr, Mike Donahue, Carla James, Deena Hamilton, Dave Krenrick, Cindy Lewis, Jeff O'Brien, Crystal Shaffer, Sylvia Jordan, Jordan Wurthmann

Excused: Elder Ron Moton, Lonnie McGhee

Unexcused:

Staff Present: Sherry Branham, Carey Vogt, Angie Parker, Scott Basilone, Mike Sizemore, Julie Dillon, Asia Groff

Guests: Dr. Steven Burggraf and Herb Ross, CDCA of Family Life Counseling and Psychiatric Services

Meeting held at: Family Life Counseling and Psychiatric Services
222 Marion Ave Mansfield, OH 44903

CALL TO ORDER:

Lemon called the meeting to order at 5:30 P.M.

Pledge of Allegiance

Board member roll call was recorded, and a quorum was established.

1. **Family Life Counseling** – Dr. Steven Burggraf

Dr. Burggraf displayed a Power Point presentation to the Board with a handout explaining the service models at Family Life Counseling in detail. The presentation included the structure and history of Family Life Counseling and Psychiatric Services from past to present. Mobile Response and Stabilization Services (MRSS) and Intensive Home-Based Therapy (IHBT) models were also highlighted as provided services.

Dr. Burggraf and Herb Ross provided a tour of the office and facility to the Board of Directors. On the tour many sections of the facility were highlighted and discussed including areas for play therapy and Level-Up Recovery Exercise Program. Level-Up is an exercise facility equipped with treadmills, a work-out mat, weight benches and other gym equipment. It was impressed on that physical exercise is an equally important part of a person's recovery.

2. **Welcome and Swearing in of Crystal Shaffer and Jeff O'Brien**– Sherry Branham and Carey Vogt

Both Crystal Shaffer and Jeff O'Brien were given their oaths of office to begin their terms on the Board of Directors. They pledged their oaths of office in the presence of the Board of Directors. The oaths of office were administered by Carey Vogt.

3. **Special Recognition upon Retirement** – Sherry Branham

Julie Dillon, Claims Supervisor is retiring from the Richland County Mental Health and Recovery Services Board. She began work with the Board Office in 1995 as the Board Secretary and has served in many roles over the years, with the most recent role of Claims Supervisor. She has worked under different Executive Directors and has provided a major contribution to the Board and its functions over those years. Her last working day at the Board Office is Monday July 22nd.

Dillon was presented with a service award of recognition and was celebrated.

4. * **Approval of Minutes** – Jen Lemon

Lemon called for a motion to approve the June 18th, 2024, meeting minutes. Donahue motioned to approve the minutes, James seconded. O'Brien abstained. The motion carried.

Lemon called for a motion to approve the June 28th, 2024, special meeting minutes. James motioned to approve the minutes, Lehr seconded. Lewis, O'Brien and Jordan abstained. The motion carried.

5. * **Monthly Payables** – Jen Lemon

Lemon called for a motion to approve the Expenditures for June 2024. Donahue motioned to approve the Expenditures, Krenrick seconded the motion. O'Brien abstained. The motion carried.

6. **Associate Director/CFO Report** – Carey Vogt

Cash Position- The beginning balance at the end of May 2024 was \$6,185,819.73. In June there was a revenue of \$143,195.72. Total expenditures for this period were \$562,606.02, leaving the fund balance in our operating fund at \$5,766,409.43 on 6/30/24. This is a decrease of \$419,410.30.

7. **Manager of Clinical Programs and Services Report** – Scott Basilone

Hospital Access Program Funding Request Award - \$20,000 was awarded by OhioMHAS toward the Hospital Access Program. This program helps indigent individuals receiving hospitalization services.

Completed Overdose Awareness Day Grant Request – A grant request to OhioMHAS was applied for to assist the upcoming Overdose Awareness Day event at Lexington Community Park on August 31st. The grant will help with the purchase of Detera disposal bags, media event coverage and door hangers. Work toward this event is also being coordinated with NAMI Richland County and CACY. Governor Dewine and Attorney General Yost have also been invited. Lemon explained the genesis of the annual community park gathering in Lexington on Overdose Awareness Day as well as the goals and efforts behind this event. This will be the 8th annual gathering in Lexington.

CTP Post Release Evaluation Survey – A new addition for data collection is being required by the State. This involves a 1-time agency survey to be given to each client in the Community Transition Program (CTP).

8. **Executive Director's Report** – Sherry Branham

Fair Schedule- The Richland County Fair will begin the week of August 5th. A sign-up sheet for the fair booth was presented at the Board meeting for Board members to designate a shift they would like to work if they choose to.

* Board Health and Safety Policy- The current Board Health and Safety Policy has been revised to address a better approach to front door security. The updated policy was provided to Board members and reviewed. Lemon made a motion to approve the updated Board Health and Safety Policy. Lewis motioned to approve the updated Policy, O'Brien seconded the motion. There were no abstentions. The motion carried.

SOS 4.0- The State has been awarded funding for SOS 4.0 by the Federal Government, but we are still waiting to hear of when that funding will be released in Ohio.

Contracts Update- All agency contracts have been sent out. The contract for Catalyst Life Services underwent revisions and is currently under review by the Richland County Prosecutor's Office. This will be discussed by the Executive Committee.

Interagency Agreement- The old interagency agreement has expired and discussions with Andrew Keller, County Administrator have taken place, and he is recommending a renewal. The agreement would be between the Mental Health Board and the Board of Commissioners. A discussion needs to take place about revisions and how the Board of Directors would like to move forward.

East First Street Renovation- A bid on this project was completed by Adena. The bid was higher than anticipated. The State advised that is likely still okay to proceed with the project. Conversations are going to take place with Adena and the architect about cost savings. The State allows a cost of 10% above the architect's estimate.

Marketing Committee- A Marketing Committee is being assembled to help with upcoming levy efforts. Commitments have been made by Rob Meisse, Bob Miller, Jeff Parton and Bridget Coles. We would like to have a Board Members on this committee. A meeting has been scheduled with the Richland County Board of Elections to discuss the levy. This committee will be part of the planning of marketing the levy.

Jericho Wall Update- The pavilion is finished and an event for Recovery Month will be scheduled. Asia is looking for Agency logos and pamphlets to post on the pavilion wall for information and insignia. The grounds of the Jericho Wall will be maintained by Project One.

Affiliate Agency Requests- Spero Health, OhioHealth and Akron Children's have an interest in becoming affiliated with the Board. Spero Health provides Substance Use Disorder treatment and a meeting will be held with them. OhioHealth would like to be listed on the 1-pager, but there are potential conflicts to explore before a commitment can be made, and Akron Children's offers Pediatric Psychiatric Services. A site visit at Coleman Professional Services will be attended by Branham to assess meeting community needs for Transitional Housing services at Wood Pointe.

Annual Dinner- This year's Annual Dinner will be held at DLX on Tuesday September 17th at 5:30 PM. Invitations will be sent out. Please save the date for this event.

9. **President's Report**- Jen Lemon

If anyone that you know has lost someone to an overdose, feel free to submit a picture of that person to Jen for a place on the memory wall at the Overdose Awareness Day event on August 31st.

10. **Old Business**

None discussed

11. **New Business**

None discussed

12. **Future Agenda Items**

- September 17th, 5:00 PM Annual Dinner at DLX – 28 N Main St
- October Board Meeting at CACY – 1495 W Longview Ave Lower Level
- November Board meeting at UMADAOP – 400 Bowman St
- January Board meeting at Catalyst Life Services Rehab Center Building – 270 Sterkel Blvd

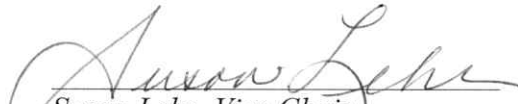
13. ***Adjournment**

Lemon called for a motion to adjourn. James made the motion, Jordan seconded this motion. The motion passed with no abstention. The meeting adjourned at 7:07 PM.

ATTESTED BY:



Jennifer Lemon, Chair



Susan Lehr, Vice Chair