



# Richland County Mental Health & Recovery Services Board Meeting Minutes April 16, 2024

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**Present:** Susan Bemiller, Mike Donahue, Deena Hamilton, Carla James, Sylvia Jordan, Dave Krenrick, Susan Lehr, Jennifer Lemon, Cindy Lewis, Elder Ronald Moton,

**Excused:** Christina Thompson, Lonnie McGhee, Jordan Wurthmann

**Unexcused:** N/A

**Left Early:**

**Staff Present:** Sherry Branham, Carey Vogt, Angie Parker, Asia Groff

**Guests:** Christina Shaynak-Diaz of OACBHA, Scott Basilone, Sgt Patrick Williams of MPD

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CALL TO ORDER:

Sue Bemiller called the meeting to order at 5:30 P.M.

Swearing in of Deena Hamilton to serve on the Board completed by Carey Vogt.

Pledge of Allegiance

Board member roll call was recorded, and a quorum was established.

1. \*Approval of March 19, 2024, Meeting Minutes – Susan Bemiller  
Bemiller called for a motion to approve the March 19, 2024, meeting minutes.  
Moton motioned. Lewis seconded. No discussion. Lehr abstained. All other members agreed.  
Motion carried.

2. \*Monthly Payables - Bemiller called for a motion to approve the Expenditures for February 2024 - Monthly Payables. Donahue motioned. Lemon seconded. No discussion. No abstentions. All members agreed. Motion carried.

3. Associate Director/CFO Report – Carey Vogt

a. Cash Position – The cash position beginning balance as of February 29, 2024, was \$5,852,300.93. We added a total revenue for March 2024 of \$52,508.76. Total expenditures for the same period were \$938,419.54, leaving a fund balance of \$4,966,390.15 as of March 31, 2024. This is a decrease of \$885,910.78 in the cash position since February 29, 2024.

b. \*Transferring Funds into the Unemployment Compensation Benefits Line – Vogt informed the Board that the amount of \$17,680.00 will need to be transferred into the unemployment line.

Question posed by Donahue regarding duration and payment specifics – Vogt stated the payments should end by June 30<sup>th</sup>, 2024 and the situation will be readdressed at that time, or during the appeals process which could have an impact on the duration of payments.

Bemiller called for a motion to approve the submission to the County Commissioners to transfer funds in the amount of \$17,680.00 from certified resources to be dispersed to the Unemployment Compensation line item (20040200.539900) in the 2024 Mental Health County calendar year budget. As well as a revision to the 2024 State Fiscal Year Budget, to add \$17,680.00 under the Unemployment Compensation expenditure line.

Moton motioned. Lemon seconded. No further discussion. No abstentions. All members agreed. Motion carried.

- c. ARPA 2 Grant – Vogt informed the Board that the amount of \$1.1 million will be provided via OMHAS. This funds a portion of the Crisis Continuum expansion program.
  - d. SOS 3.2 – Vogt informed the Board that the first quarter disbursement for this grant has been requested.
  - e. SOS 3.0 Carryover – Vogt informed the Board that the amount of \$35,170.65 was approved. Awaiting NOSA and additional pieces to complete.
  - f. SOS 4.0 – Vogt informed the Board that SOS 4.0 is in the planning stages. Branham and Vogt attended a virtual meeting and will update on this topic more in upcoming meetings.
  - g. RFP's & Budgeting SFY2025 – Vogt informed the Board that notices were sent out and requests are due back on 04/26/2024. Scheduling for committee meetings for budgeting to begin.
4. Ethics Training – Christina Shaynak-Diaz of OACBHA  
Shaynak-Diaz arrived at the meeting at 5:45pm. The presentation began after the introduction of Board members and Board staff to presenter for new staff member Basilone and new Board appointee Hamilton. Shaynak-Diaz presented Power Point on Ohio Ethics laws and gave all members and staff an informational handout. A number of questions came from several board members regarding clarification of law and individual circumstances.
5. Executive Director's Report- Sherry Branham
- a. \*Approval of Agreement with Attorney Moser – Director Branham presented an agreement to the Board explaining the necessity of having the ability to consult outside counsel and have them review Board contracts and agreements, and feels it is in the Board's best interest to hire Attorney Moser.

Questions posed by Board members regarding hourly rate and retainer – Director Branham stated that the hourly rate was reasonable and there is no retainer fee.

Bemiller called for a motion to approve the agreement with Attorney Moser. Lewis motioned. Moton seconded. No further discussion. No abstentions. All members agreed. Motion carried.

- b. Revised Transitional Housing Contract - Director Branham stated the contract was updated and there were minor changes, and the contract is now ready to be signed. It will be signed on 04/17/24. Director Branham noted that there had been some concern over the sprinkler system, but those issues are no longer applicable. Board members are not opposed to going forward.
  - c. Calendar of Events Draft – Director Branham notified the Board of the new 2024 May is Mental Health Month Events Calendar. A copy was included in the Board packet. Director noted still waiting on responses and any events in question will be removed from the calendar is responses are not received by publishing deadline.
  - d. Annual Dinner Tentative Date is September 17, 2024 at DLX – Director Branham stated she reserved the location for the event but is open to other locations. Intends for the event to be small and intimate this year.
  - e. Upcoming Board Meetings to be held at the following locations:
    - September at DLX – 28 North Main St
    - October at CACY – 1495 West Longview Ave
    - November at UMADAOP – 400 Bowman St
    - Catalyst – date pending but hosting confirmed
    - FLC - date pending but hosting confirmed
6. Presidents Report - Bemiller notified Board members that past Board member Jeff O'Brien will be reappointed to serve again in the upcoming months.
7. No old business was discussed.
8. New Business – Krenrick provided update on new Housing Committee. Krenrick stated the committee is in the organizational process and has other committee members selected. Finalizing direction/vision/plan for meeting agenda.
9. No future agenda items were discussed.
10. \*Bemiller called for a motion to adjourn. James motioned. Jordan seconded. All members present agreed. Motion carried. The meeting was adjourned at 7:12 P.M.

**ATTESTED BY:**

  
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Susan Bemiller, Chair

  
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Jennifer Lemon, Vice Chair