



Richland County Mental Health & Recovery Services Board Meeting Minutes February 20, 2024

Present: David Krenrick, Mike Donahue, Susan Lehr, Christina Thompson, Jennifer Lemon, Elder Ron Moton, Carla James, Jon Ahles, Cindy Lewis, Sylvia Jordan

Excused: Susan Bemiller, Jordan Wurthmann, Lonnie McGhee

Unexcused:

Left Early:

Staff Present: Sherry Branham, Carey Vogt, Angie Parker, Mike Sizemore

Guests: Sgt. Patrick Williams, MPD

Virtual guests on Zoom: Atty. McLandrich, Kelly Christiansen

CALL TO ORDER:

David Krenrick called the meeting to order at 5:32 P.M.

Pledge of Allegiance

Board member roll call was recorded, and a quorum was established.

1. * **Approval of January 16th, 2024 meeting minutes** – David Krenrick
Krenrick asked if there was a motion to approve January 16th 2024 meeting minutes. Ahles motioned to approve, Lewis seconded. There was no discussion, Krenrick called for a vote to approve meeting minutes, Thompson, Krenrick and Donahue abstained. Motion carried.
2. * **Motion to approve expenditures for January 2024** – David Krenrick
Krenrick asked Vogt if there was anything unusual involved with the January 2024 expenditures. Vogt commented that there was nothing out of sort. Vogt also commented that police officers are now set up as vendors with the County to allow payment for service on the Homeless Response Team. These officers have been paid to date. Donahue discussed clarification on encumbrances with Vogt. Krenrick called for a motion to approve expenditures. Moton motioned to approve, Lehr seconded. Ahles abstained. Motion carried.
3. **Cash Position** – Carey Vogt
The cash position as of 12/31/23 was \$6,095,960.74. During the month of January a total revenue of \$812,889.91 was added. Total expenditure for this period was \$653,165.99. Leaving an end of January fund balance of \$6,255,684.66. This is an increase of \$159,723.92.

4. ***Finance Committee Report-** Mike Donahue

- a) The Finance Committee met on February 6th, 2024 to receive updates from the Executive Director and Finance Manager. During this meeting, Director Branham gave several updates surrounding Clearwater COG (Council of Governments). An agreement was signed with Clearwater on 7/7/23 by the previous Executive Director, along with other county officials. The Board paid \$20,000 to the COG in September of 2023, with these funds being previously paid to Richland County Multi-System Youth (YFC). Management fees related to this amount of money were \$11,829.50 for the year. While meeting with other county officials about the costs, the possibility of a termination of the contract with COG was discussed. Officials were very disappointed with the extremely high costs of administrative fees. The Finance Committee requested Branham reach out for an opinion from the prosecutor's office regarding the high administrative management fees. An opinion from the prosecutor's office is in process regarding this.
- b) Michele Giess with Richland County Board of Developmental Disabilities met with Director Branham and Carey Vogt on 1/29/24 to discuss a potential donation for a park development project including a walking path. This was discussed due to the proximity within the Catalyst Life Services campus. Krenrick has recused himself from this project.
- c) Director Branham mentioned that the MOU with Mansfield Police Department has been finalized and signed by her and the police chief, for activity for the Homeless Response Team.
- d) The Board has previously sponsored an ad on the Hursh Drug Pharmacy Medi-Bags, which typically costs \$500 per year to yield 25,000 bags. The Finance Committee agreed to continue this sponsorship this year as well.
- e) Further discussions involved additional finance updates, SOS 3.2 administrative fees and the ARPA 2 grant.
- f) Branham informed the Board that committee meetings should run like the Board Meeting per Christina Shaynak-Diaz at OACBHA.

Krenrick called for a motion to approve the Finance Committee Report. Moton motioned, Ahles seconded. Krenrick called for a vote to approve Finance Committee Report. The vote was unanimous. Motion carried.

5. **Executive Director's Report** – Sherry Branham

- a) *Renovations will be taking place in the apartments upstairs to begin the transitional housing project. This will involve \$900,000.00 in ARPA funds that are being overseen by the State. The lead architect on this project is Todd Wroblewski who was also involved with the New Beginnings campus at Catalyst Life Services. An attorney from OACBHA as well as the Richland County prosecutor's office advised that the Board can move forward with Todd Wroblewski as the architect. Donahue made a motion to approve moving forward with the updated cost agreement. James seconded. Motion carried.
- b) *Further discussion was had on proper notifications to the media surrounding public meetings. James made a motion to approve Public Meeting Policy, Thompson seconded the motion. Motion passed unanimously with no abstentions.

- c) There is currently an open seat on the Board for an OhioMHAS appointment. This individual would have direct lived experience with a mental health issue.
- d) Sgt. Jon Ahles is retiring from the Mansfield Police Department on March 4th, 2024. He began serving on this Board in 2020. There is hope to transition his seat to Sgt. Patrick Williams who has experience instructing CIT classes, as well as service on the Opiate Response Team. This is going to be explored further to assess any potential conflicts of interest prior to appointment. The Ohio Ethics Commission will be consulted prior to appointment. Sgt. Ahles was recognized for his years of service on the Board and presented with a service award.
- e) An MOU for the Mansfield Police Department has been signed, ensuring payment to officers on the Homeless Response Team. The pending payments to the officers have been made. An MOU with the Youth and Family Council has also been signed. The Youth and Family Council will be invoicing the Board for a \$25,000.00 payment due to the previous MOU.
- f) Wood Pointe has offered transitional housing opportunities to youths of Richland County for some time now, and it has recently been decided that the residents could benefit from Case Management services. Catalyst Life Services will likely oversee these additional services to assist in aiding the residents further.
- g) Recent discussion of an additional, volunteer Marketing committee has been underway. The goal of this committee is to have a more centralized theme. Thompson volunteered to chair this committee.
- h) With the upcoming improvements and renovations to housing, a Housing committee will also be developing to assist in this more directly. Krenrick volunteered to chair the housing committee.
- i) An in-service Ethics training was scheduled for tonight's meeting, but due to scheduling conflicts this will take place at the April Board meeting. Christina Shaynak-Diaz, attorney from the Ohio Association of Behavioral Health Authorities will be presenting this to the Board at this time.
- j) There is a development project at Sterkel Park that is scheduled to take place in the future, including a walking path and play equipment. Our Board has been approached for interest as a donor toward this project due to the location near the Catalyst campus. Krenrick has recused himself from this project. This project will be revisited by the Board once a quote is received.

6. **President's Report** - David Krenrick

- a) Attorney Matthew Jalandoni, on behalf of Joseph Trolian, has demanded defense and indemnification from the Board. This demand cites ORC §2744.07 as the source of authority and obligation. APA Middis prepared a response and recommendation to Board Chair Susan Bemiller. Attorney Middis advised the Board that at this time they are not aware of any civil action or proceeding initiated in state or federal court in which Mr. Trolian is a defendant, so the Board has no obligation to defend or indemnify him. Donahue motioned to deny defense and indemnification, Lewis seconded the motion. A vote was called to pass the motion, and the motion to deny defense and indemnification was passed unanimously.
- b) Krenrick would like to step down from the Vice President position. This would leave this position vacant. Lemon, Moton and Donahue expressed interest in assuming this role. In compliance with existing by-laws, a vote was cast. The votes were placed inside a ballot box and counted by Vogt. Lemon was elected Vice President by the votes cast. This office will be held through the end of the fiscal year. Donahue and Jordan volunteered for the Nominating Committee. Moton expressed questions and concerns

as to why, at this time, the Board is now requiring a vote like this to be placed in a ballot box. The reason given was to better comply with existing by-laws.

- c) Modifications to the structure of upcoming committees were addressed. Depending on the function of the committee, some committee sizes can be much smaller. Committees should not exceed 6 members. It is preferable that committee sizes be odd numbered to avoid a tie at the time of a vote. A question was raised if committee members were required to be Board members. Branham noted that she will be contacting Christina Shaynak-Diaz for clarification. A follow-up report from this conversation will be included at the March Board meeting.
- d) A review of the By-Laws and governing principles were recommended by Krenrick to strengthen adherence.

7. **Old Business**

None Discussed.

8. **New Business**

None Discussed.

9. ***Executive Session** – David Krenrick

Krenrick called for a motion to enter Executive Session to discuss employment of a public employee and to consult with legal counsel on Zoom. James made the motion, Lewis seconded. A roll call vote was taken by Lehr and all approved. At this time, Sgt. Patrick Williams was asked to leave the Board room. The Board entered Executive Session at 6:41 PM. Krenrick called for a motion to come out of Executive Session at 8:48 PM. Ahles made the motion, Donahue seconded. Motion carried. A roll call vote was taken by Lehr and approved unanimously. Sgt. Williams was invited back into the room after the Executive Session had concluded.

***Call for motion to approve job titles, descriptions and pay scales** – Jon Ahles

The following positions of Associate Director/CFO, Clinical Manager of Programs and Services, and Finance Administrative Assistant were presented to the Board.

Ahles motioned to approve, Lewis seconded the motion. This motion carried with no abstentions.

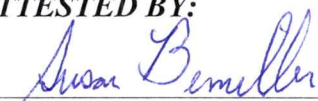
10. **Future Agenda Items**

None Discussed.

11. ***Adjournment**

Krenrick called for a motion to adjourn. James made the motion and Moton seconded the motion. The motion carried unanimously, and the meeting adjourned at 8:50 PM.

ATTESTED BY:



Susan Bemiller, Chair



Dave Krenrick, Vice Chair



Mental Health & Recovery Services

The below signatures of the listed individuals confirm receipt of the Subpoena mailed on 04/12/2024 by the OH Unemployment Compensation Review Commission received by the Richland County Commissioners on 04/15/2024 and subsequently received by the Richland County Mental Health and Recovery Services Board on 04/16/2024 at 11:26 a.m. via Courthouse mail and the date upon which the person listed personally received said Subpoena:

Susan Lehr:

Susan M Lehr
Signature

4/16/24
Date

Carla James:

Carla James
Signature

4/16/24
Date