

Richland County Mental Health & Recovery Services Board

Emergency Phone Conference Meeting

Minutes March 20, 2020

Present: Kym Lamb, Jennifer Lemon, Cindy Lewis, Christina Thompson, Ronald Moton, Jeff Hite, Becky Brewster, Susan Bemiller and Sheila Holloway

Excused: Monica Durham, Sheryl Groff, Ann Mitchell and Brett Toward

Unexcused:

Staff Present: Joe Trolian, Angie Parker, Carey Vogt

Kym Lamb called the meeting to order at 10:00 A.M.

Roll Call

I. * Request for Funding Process, Potential New Options.

Joe discussed with the Board some of the concerns he had with opening the Request for Funding Process on March 20th at 4:00pm. He shared that although the process is done primarily through electronic, email, and USPS submission, it still requires a significant amount of work on the part of the agencies to gather needed information, prepare fiscal documents, required data on programs, etc. Currently agencies are overwhelmed just with the day to day adjustments to keeping programs operational during this crisis. In additions, he voiced concerns with not know the fiscal impact of the crisis on the system and how that will affect funding from both the State and Federal government for SFY 2021.

Joe presented three options. The First was to move forward, business as usual and open the Request for Funding process. The second was the delay the Request for funding process until July 1st, provide a short extension of 90days to all current contracts and then contract for 9 months instead of 12 months for SFY 2021 and start the new contracts on October 1st. The Third option was to cancel the Request for Funding Process and amend all current contract durations for 2 years. We would allow an adjustment period between July 1 and September 1 to look at adjustments to the contracts, but not look at new programming.

Joe stated that he shared options 2 and 3 with the Ohio Association of County Behavioral Health Authorities to review for any direct violations of ORC and OAC. He then submitted the options to the County Prosecutors office. The OACBHA Opinion was that the options did not violate any legislation, however the Prosecutor's office felt that the short extension was outside the statutory authority of the Board, so the only options were to proceed business as usual or amend contracts to two year contracts and cancel the RFF process for this year.

Kym then called for a motion to extend all contracts for and additional year that would end June 30, 2021. Jeff Hite made the motion and Ron Moton seconded it. A Roll Call vote was taken and all members on the call vote unanimously YES. The Motion Carried.

Kym request that the staff begin taking the necessary steps the continue the agency contracts for and additional year.

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II. Resolution to participate in the Cooperative Purchasing Program

Joe stated that Board has been give the opportunity to participate in the Department of Administrative Services, Cooperative Purchasing Program. This would allow the Board to purchase needs Personal Protective Equipment, cleaning supplies, etc. at a better governmental pricing. Joe shared in an email prior to the meeting a draft of the Resolution. Kym call for a motion to adopt the resolution to participate in the Cooperative Purchasing Program, Ron Moton made the motion, Sue Bemiller seconded it. Kym call for a roll call vote and all members present voted YES. The Motion carried.

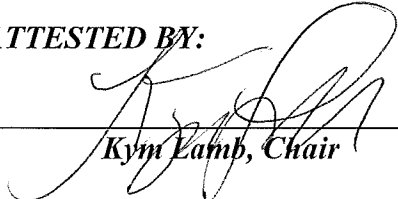
III. Use of the Program Reserve to Support Agencies.

Joe stated the we have a need to be ready to infuse additional funding into the system during this time of crisis. He stated that he has been in constant contact with agencies and is aware of some of the needs starting to arise and has them looking ahead to potential needs down the road. He wants to make sure that no agency “hits the wall” if at all possible. He requested permission to have discretionary use of some of the Program Reserve. He sent out Standard VII.A.6(b) which outlines that the purpose of the program reserve is cover the Board’s Obligation to be able to provide 120 days’ notice before canceling a contract. He said the reserve is 34% of the total of all discretionary contract funds and currently sits at \$1,417,000. He requested to have discretion to utilize 50% of this reserve or \$708,000 if need for emergency purposes to assist agencies in weathering this crisis and implementing temporary program if needed. Kym call for a motion to approve the use of \$708,000 of the program reserve for the discretionary use by the Executive Director to assist agencies in maintaining necessary services during the COVID-19 Crisis. Jennifer Lemon made the motion and Cindy Lewis Seconded it. Further discussion, Jeff Hite asked for a current accounting of all the reserves. Joe shared that currently annual balance forward sits at approximately \$4.9 million. Carey Vogt affirmed this number and stated that his included the program reserve of \$1.4 million, administrative services of 700K and capital reserve of \$1 million leave \$1.7 million in unallocated carryover. So if we spent the COVID-19 Crisis amount it would leave \$1 million in unallocated carryover. Kym called for a roll call vote. All members on the call voted YES. The Motion Carried.

IV. Adjourn

Kym thanked everyone for participating in call can called for a motion to adjourn. Jennifer Lemon made the motion and Becky Brewster made the second. The Motion passed unanimously. The meeting was officially adjourned at 10:29am.

ATTESTED BY:



Kym Lamb, Chair



Cindy Lewis, Vice chair