



RICHLAND COUNTY MENTAL HEALTH AND
RECOVERY SERVICES BOARD
A G E N D A

DATE: November 13, 2018

TIME: 5:30 PM

PLACE: CACY
1495 West Longview-Lower
Level Classroom
Mansfield, OH 44906

Please silence cell phones

CALL TO ORDER:

Pledge of Allegiance
Roll Call

AGENDA ITEMS:

1. * Approval of October 16, 2018 meeting minutes – Kym Lamb
2. * Motion to approve expenditures for last half of October 2018 - Kym Lamb
3. Cash Position – Carolyn Muth
4. Finance Committee Report-Ron Moton
5. President's reports – Kym Lamb
6. Board Education-CACY
7. Executive Director's Report – Joe Trolan
8. Old Business
9. New Business
10. Future Agenda Items
11. * Adjournment

*Denotes items requiring Board action.

MEMORANDUM

To: All Board Members

From: Joe Trolan

Re: Board Meeting November 13, 2018 (This is the Second Tuesday)

Date: November 02, 2018

This is a reminder that the next meeting of the Richland County Mental Health and Recovery Services Board will be:

Tuesday, November 13, 2018 at 5:30 pm CACY: 1495 West Longview Avenue-Lower Level Classroom. Enter at the rear lower level of the building.

Please note that we will be doing an off-site meeting at the office of Community Action for Capable Youth. If you would like a quick tour of their offices and the opportunity to see their "Hidden in Plain Site" display, please plan to arrive at 5:00pm. We will also give CACY an opportunity to do a 20-30-minute presentation during the meeting on some of their latest activities and this will count toward Board Education.

Some sad news for us, but great news for Carolyn Muth, she has announced her retirement date of December 31, 2018. Carolyn has dedicated over 20 years to the Board and will be sorely missed. We are excited for her and Bob to be able to spend more time together and with their grand-children. We will take a little time at the meeting to thank Carolyn for her years of service as this will be her last Board Meeting.....(sounds like another reason for cake!)

We are still waiting on the guidelines for the latest push of Federal funds call State Opiate Response (SOR) funds. We have met as a region and have agreed to do a Per capita split of the of the Regional \$2.5 Million, which will amount to about \$275,000 for Richland County. We will also apply for the Recovery Housing dollars and Peer Support funds. I anticipate this amounting to an addition \$500,000+. I am hoping by the time we meet that we will at least have the guidelines, because the proposals are due by December 31st.

We have provided a little PR for the Board by providing a sponsorship for the Lexington Kiwanis Pancake day on December 1, 2018. As a result, I have 20 admission tickets. If you are interest in you and or your family attending, please let me know. These will go out on a first come first serve basis. I will have the tickets at the Board meeting.

Please remember that we do not meet in December. So, the next meeting will be January 15, 2018.

Richland County Mental Health & Recovery Services Board

Meeting Minutes October 16, 2018

Present: Barbara Blanton, Becky Brewster, Monica Durham, Kym Lamb, Jennifer Lemon, Cindy Lewis, Andy Medwid, Christina Thompson, Brett Toward, Andrew Waldruff, Ronald Moton

Excused: Susan Bemiller, Barbara Blanton, Sheila Holloway, Brett Toward

Unexcused: Ann Mitchell

Staff Present: Joe Trolan, Sherry Branham, Angie Parker

Guest:

Kym Lamb called the meeting to order at 5:30 P.M.

Pledge of Allegiance

Board member roll call was recorded, and a quorum was established.

Community Meeting

1. * Approval of September 18, 2018 Meeting Minutes - Kym Lamb

Lamb asked if there was a motion to approve September 18, 2018 meeting minutes. Medwid stated 2 corrections need made in the Board Minutes. Medwid motioned to approve the September 18, 2018 meeting minutes. Lewis seconded. Medwid noted an additional correction so there was an additional motion made by Medwid to amended this error and approve the minutes, this was seconded by Lewis and the minutes were approved unanimously.

2. * Motion to approve expenditures for the last half of September and the first half of October 2018- Kym Lamb

Lamb asked if there was a motion to approve expenditures for the last half of September and the first half of October 2018 meeting minutes. Medwid motioned to approve the last half of September and the first half of October 2018 meeting minutes. Durham seconded. Lamb asked if there was any one present that is abstaining. Motion was approved. Motion carried.

3. Cash Position – Joe Trolan

Trolan presented that the cash position beginning balance as of September 1, 2018 was \$6,822,445.42. We added a total revenue for August of \$62,313.02. Total expenditures for the same period were \$686,073.18. Leaving an end of September fund balance of \$6,198,685.26. This is a decrease of (\$623,760.16).

The charts show a spike in August and then back down in September.

4. President's reports – Kym Lamb

Lamb attended the Recovery Conference and said it was fascinating to be around that many people in Recovery. It was two days of spending time with people in all levels of recovery. She was very motivated by people in recovery who speak out to the legislators. Lamb thanked the Board. She advised that being on Opiate review Board and seeing work that is being done is encouraging and sees that we are making headway.

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5. Executive Director's Report – Joe Trolan

Trolan presented on issue 1. It's a constitutional amendment that proposes doing treatment in lieu of incarceration which we would support. However, it takes sentencing power out of the judicial system. The amount of drugs you would have to have is a large amount (20 mg) and all drugs are at equal amounts regardless the type of drug. Our system is not financially capable of supporting the 1st year if the issue passes. OACBHA has taken a stand (see handout). If the amendment is not successful there would have to be another constitutional amendment to change it again. Trolan said he is advising the Board they can take a position if they choose or they can back the Board Association's position.

Medwid says Judges get pre-sentence report to make themselves aware of the person in front of them. He feels this moves us away from being a democracy.

Trolan says this could cause our specialty docket programs to be impacted or dismantled. He feels control needs to stay individualized and be in the hands of the Judges. Moton said he has witnessed many court hearings and feels it's important for people to have help. He feels prisons do not rehabilitate. Trolan says he would like to continue to work with legislators to address this epidemic by tweaking policies instead of doing it in a constitutional amendment.

Trolan provided an update on the land transfer of new buildings. We will own the buildings and Catalyst will own the land. The paperwork is done but is sitting at KeyBank who is not moving it. Progress is being halted because the land is not being transferred. On Friday we got an email from the contractor that they will have to keep working the soil at a cost if they do not move forward with foundation work starting. Trolan said we would like to give them permission to move forward asking the Board to determine what to do. Waldruff made a motion to proceed pending legislative pressure being initiated by Trolan to get the bank to expedite the transfer. Moton seconded the motion to move forward with work on buildings.

State has an available opportunity for funding. Trolan would like to apply for funds to use as room and board and pull local funds back to replenish the capital reserve of the Board. The funds can be used for Peer Support Specialist staffing. This will also allow us to save levy funds which can also go into replenishing the capital reserves.

There is an upcoming prescription take back occurring.

The November meeting falls on Tuesday before Thanksgiving. The Board wants to move the meeting up a week to November 13th. Medwid motioned the November 13th board meeting and Brewster seconded it. November 13th is the new date for our Board meeting.

6. Old Business

None to report.

7. New Business

None to report.

Richland County Mental Health & Recovery Services Board

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8. Future Agenda Items

None to report.

9. Adjournment

Lamb asked for the motion to adjourn the meeting. Medwid motioned to adjourn the meeting and Dunham seconded. The meeting was adjourned at 6:21 P.M.

ATTESTED BY:



Kym Lamb, Chair



FINANCE COMMITTEE MINUTES

November 5, 2018

Members Present: Ronald Moton, Cindy Lewis, Andy Medwid, and Kym Lamb

Members on Conference Call: Monica Durham

Staff Present: Carolyn Muth, Joseph Trolan and Sherry Branham

The meeting was called to order at 11:05 AM

Carolyn reviewed the final FY2018 year to date budgets. The Board operating budget ended under budget with spending at 88% of the allocation. The total revenue for fiscal year 2018 was a little short of what was expected coming in at 99%. The shortfall was mainly in property tax collections. The total expenditure for fiscal year 2018 was at 103% of the approved allocation. When you factor out the transfer of \$1,000,000.00 to the housing fund the expenditures were 89% of the approved allocation. The revenue collected in FY2018 was \$6,546,067.55 expenditures paid was \$6,849,598. Factoring out the transfer to housing excess revenue over expenditure is \$696,478.55 excess revenue over expenditure. Of that amount \$337,059 is unspent dollars in the Addiction Treatment Program (ATP) which will be carried over to FY2019 for this program. The remaining \$359,419.55 will be used to offset the amount needed for the housing projects and to replace the administration reserve.

Carolyn announced her retirement date of December 31, 2018 to the committee. All members wished her well in her retirement.

Carolyn then went over the year to date Board operating budget and the year to date revenue & expenditure reports for FY2019. Currently the Board operating budget it at 27% of the allocation so well under the 33% allocated. We have collected 39%. Expenditure for this period is at 23% which is normal at this point in the year since we just finished paying out FY2018 claims.

Carolyn also reviewed the housing fund and is making it part of the monthly review. The grants from ADA Ford Foundation and the Chamber have been received. Revenue collected to date including resident fees collected at Wood Pointe total \$175,172.00. Some invoices are coming in on both New Beginnings Phase II and Withdrawal Management buildings. The expenditures paid to date are \$249,537.12. The grant funds from both foundations are being utilized as the first priority for the Withdrawal Management building. State funding is second priority and levy dollars are last.

Andy asked about a plan if Issue 1 passes. Joe informed the committee, the only change he foresees is a reduction in participation in the special dockets. As for a saving at the State level, he does not see where it would reduce cost at the prisons.

Joe informed the committee of new SAMSHA funding. He briefly spoke about this at the last Board meeting. We have not received the application for SOR funding yet, Joe expects it soon since it is due back to the Department by December 31st. That amount is \$2.5 mil regionally and he expects it to be divided on a per capita basis. There are three parts to this funding, treatment, housing and peer support.

November 6, 2018

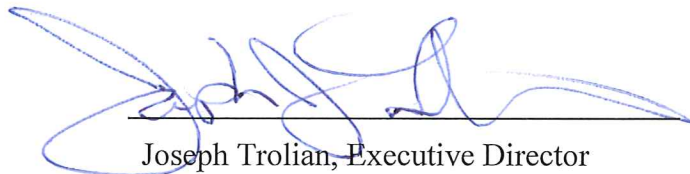
TO: Mental Health & Recovery Services Board

FROM: Joseph Trolan, Executive Director

SUBJECT: Monthly Payables

Enclosed you will find the list of payables submitted for payment for the last half of October 2018 and the first half of November 2018. Please review the expenditures. A vote for approval will be taken at the Board meeting.

Thank you,



Joseph Trolan, Executive Director

Enclosures:

**RICHLAND COUNTY BOARD OF MENTAL HEALTH AND RECOVERY SERVICES
CASH POSITION STATEMENT**

SEPTEMBER 30, 2018 - OCTOBER 31, 2018

CASH ON HAND 9/30/18		\$	6,198,684.76
ADD:		\$	-
FUND BALANCE AS OF 9/30/18		\$	6,198,684.76
Levy	\$	30,875.03	
State	\$	17,682.77	
Federal	\$	58,778.75	
GOSH	\$	699.00	
Other	\$	760.00	\$ 108,795.55
MINUS: Expenditures			
Board	\$	49,066.17	
Contract Agencies	\$	521,367.59	
GOSH	\$	16,518.84	
Transfer to Construction Account 52040000	\$	-	\$ 586,952.60
FUND BALANCE 10/31/18		\$	5,720,527.71
CASH ON HAND 10/31/18		\$	5,720,527.71
CHANGE IN CASH POSITION SINCE SEPTMEBER 30, 2018		\$	(478,157.05) <i>CM</i>

DATE 11/06/2018

BOARD DETAIL REPORT

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VENDOR	ACCOUNT	AUDITOR	INVOICE	UNITS	AMOUNT
ABSOLUTE PEST CONTRO	B11UNBQ03	52040000.530696	PEST CONTROL WP	0.00	95.00
			VENDOR TOTAL		95.00
APPLESEED COMMUNITY	O20BHKL01	20040000.530668	CRISIS	0.00	224.54
			VENDOR TOTAL		224.54
BART HAMILTON, CO. T	B10UNBJ02	20040200.536500	OCTOBER HEALTH INSURANCE	0.00	5,504.96
BART HAMILTON, CO. T	B50UNNDJ02	20040200.533500	OCTOBER GOSH HEALTH INSURANCE	0.00	3,867.98
BART HAMILTON, CO. T	B50UNNDJ01	20040200.533500	OCTOBER GOSH LIFE INSURANCE	0.00	138.45
BART HAMILTON, CO. T	B10UNBJ01	20040200.536500	ADJ FOR GOSH LIFE INSURANCE	0.00	-138.45
BART HAMILTON, CO. T	B50UNNDJ03	20040200.533500	OCTOBER GOSH DENTAL INSURANCE	0.00	144.86
BART HAMILTON, CO. T	B10UNBJ03	20040200.536500	ADJ FOR GOSH DENTAL INSURANCE	0.00	-144.86
BART HAMILTON, CO. T	B10UNBM01	20040200.536300	SHARE MEDICARE PPE 10/3	0.00	154.87
BART HAMILTON, CO. T	B50UNDM01	20040200.536300	GOSH MEDICARE PPE 10/3	0.00	79.62
BART HAMILTON, CO. T	B10UNBM01	20040200.536300	SHARE MEDICARE PPE 10/17	0.00	158.11
BART HAMILTON, CO. T	B50UNDM01	20040200.536300	GOSH MEDICARE PPE 10/17	0.00	79.62
BART HAMILTON, CO. T	B10UNBR01	20040000.530660	OCTOBER VOIP	0.00	151.26
BART HAMILTON, CO. T	B10UNBA01	20040200.510200	MH GEN LEVY PPE 10/3 PAID 10/12	0.00	9,910.06
BART HAMILTON, CO. T	B30UNNA02	20040200.510200	MH STATE PPE 10/3 PAID 10/12	0.00	1,236.79
BART HAMILTON, CO. T	B50UNDA03	20040200.510200	GOSH PPE10/3 PAID 10/12	0.00	5,269.77
BART HAMILTON, CO. T	B10UNBK04	20040000.530940	AUTO ALLOWANCE PPE 10/3	0.00	276.92
BART HAMILTON, CO. T	B10UNBA01	20040200.510200	MH GEN LEVY PPE 10/17 PAID 10/26	0.00	10,134.06
BART HAMILTON, CO. T	B30UNNA02	20040200.510200	MH STATE PPE 10/17 PAID 10/26	0.00	1,236.79
BART HAMILTON, CO. T	B50UNDA03	20040200.510200	GOSH PPE 10/17 PAID 10/26	0.00	5,269.78
BART HAMILTON, CO. T	B10UNBK04	20040000.530940	AUTO ALLOWANCE PPE 10/17	0.00	276.92
BART HAMILTON, CO. T	B50UNDO01	20040200.536700	OCTOBER GOSH WORK COMP	0.00	131.20
BART HAMILTON, CO. T	B10UNBO01	20040200.536700	ADJ FOR GOSH WORK COMP	0.00	-131.20
			VENDOR TOTAL		43,607.51
BAYER, JERGER & UNDE	B11UNBF09	20040000.531100	SEPTEMBER GUARDIANSHIPS	0.00	3,784.58
BAYER, JERGER & UNDE	B11UNBF09	20040000.531100	SEPTEMBER GUARDIANSHIPS	0.00	2,999.17
BAYER, JERGER & UNDE	B10UNBF04	20040000.531100	SEPTEMBER LEGAL	0.00	215.00

VENDOR	ACCOUNT	AUDITOR	INVOICE	UNITS	AMOUNT
BAYER, JERGER & UNDE	B10UNBF04	20040000.531100	OCTOBER LEGAL	0.00	188.46
BAYER, JERGER & UNDE	B11UNBF09	20040000.531100	OCTOBER GUARDIANSHIPS	0.00	5,600.00
			VENDOR TOTAL		12,787.21
BRANHAM, SHERRY	B10UNBG01	20040000.530700	AUG - SEPT TRAVEL	0.00	388.60
			VENDOR TOTAL		388.60
C.A.C.Y.	Y30UNNL17	20040000.530603	SEPT PREVENTION	0.00	15,333.33
C.A.C.Y.	Y30UNNL41	20040000.530603	SEPT GAMBLING/BULLYING	0.00	2,583.33
			VENDOR TOTAL		17,916.66
CATALYST LIFE SERVIC	C20UNKL39	20040000.530605	AUG HOTLINE	0.00	22,835.67
CATALYST LIFE SERVIC	C20UNKL14	20040000.530605	AUG SUBSIDIZED HOUSING	0.00	16,270.75
CATALYST LIFE SERVIC	C20UNLL09	20040000.530605	AUG FORENSIC EVAL	0.00	19,184.83
CATALYST LIFE SERVIC	C20UNKL09	20040000.530605	AUG FORENSIC MONITOR	0.00	461.58
CATALYST LIFE SERVIC	C11UNBF03	20040000.530650	AUG CRISIS SUPPORT	0.00	1,497.00
CATALYST LIFE SERVIC	C20UNBL23	20040000.530605	AUG WRAP AROUND	0.00	34,424.00
CATALYST LIFE SERVIC	C11UNBL53	20040000.530605	AUG CCO	0.00	1,250.00
CATALYST LIFE SERVIC	C11UNBL35	20040000.530605	AUG ASPIRATIONS	0.00	574.49
CATALYST LIFE SERVIC	C20UNKL54	20040000.530605	AUG WARMLINE	0.00	11,250.17
CATALYST LIFE SERVIC	C20UNKL56	20040000.530605	AUG PARENTING INTERFACE	0.00	869.20
CATALYST LIFE SERVIC	C20UNKL16	20040000.530605	AUG EDUCATION INTERFACE	0.00	2,214.45
CATALYST LIFE SERVIC	C31UNNL68	20040000.530608	SEPT RECOVERY SUPPORTS	0.00	1,244.53
CATALYST LIFE SERVIC	C32UNRL25	20040000.530605	ROOM & BOARD WG	0.00	7,500.00
CATALYST LIFE SERVIC	C21BHKL04	20040000.530605	ATP MH IND PSYCHOTHERAPY	0.00	69.74
CATALYST LIFE SERVIC	C21UNKL51	20040000.530605	ATP CRISIS BED	0.00	7,218.75
CATALYST LIFE SERVIC	C31BHNL04	20040000.530605	ATP AOD IND PSYCHOTHERAPY	0.00	342.15
CATALYST LIFE SERVIC	C31BHNL05	20040000.530605	ATP AOD GRP PSYCHOTHERAPY	0.00	937.30
CATALYST LIFE SERVIC	C31BHNL27	20040000.530605	ATP AOD URINE DRUG SCREEN	0.00	28.96
CATALYST LIFE SERVIC	C31UNNL25	20040000.530605	ATP ROOM & BOARD	0.00	3,675.00
CATALYST LIFE SERVIC	C30BHNL02	20040000.530605	AOD ASSESSMENT	0.00	444.44
CATALYST LIFE SERVIC	C30UNNL25	20040000.530605	AOD ROOM & BOARD	0.00	3,225.00

VENDOR	ACCOUNT	AUDITOR	INVOICE	UNITS	AMOUNT
CATALYST LIFE SERVIC	C30BHNL05	20040000.530605	AOD GRP PSYCHOTHERAPY	0.00	100.94
CATALYST LIFE SERVIC	C34UNNL18	20040000.530605	AOD JAIL EDUCATION	0.00	250.00
CATALYST LIFE SERVIC	C30BHNL03	20040000.530605	AOD E&M NURSING	0.00	118.32
CATALYST LIFE SERVIC	C30BHNL05	20040000.530605	AOD GRP PSYCHOTHERAPY	0.00	111.75
CATALYST LIFE SERVIC	C20UNKL20	20040000.530605	VOCATIONAL	0.00	1,074.15
CATALYST LIFE SERVIC	C20BHKL02	20040000.530605	MH ASSESSMENT	0.00	666.66
CATALYST LIFE SERVIC	C20BHKL03	20040000.530605	MH E&M NURSING	0.00	1,423.87
CATALYST LIFE SERVIC	C20BHKL08	20040000.530605	MH IND COORDINATION & SUPPORT	0.00	5,925.90
CATALYST LIFE SERVIC	C20BHKL40	20040000.530605	MH GRP COORDINATION & SUPPORT	0.00	279.60
CATALYST LIFE SERVIC	C20UNKL13	20040000.530605	RESIDENTIAL CARE	0.00	15,225.00
CATALYST LIFE SERVIC	C20UNKL51	20040000.530605	CRISIS BED	0.00	14,043.75
CATALYST LIFE SERVIC	C20BHKL04	20040000.530605	MH IND PSYCHOTHERAPY	0.00	207.10
CATALYST LIFE SERVIC	C20BHKL05	20040000.530605	MH GRP PSYCHOTHERAPY	0.00	140.59
CATALYST LIFE SERVIC	C24BHKL01	20040000.530605	MH JAIL CRISIS	0.00	898.16
CATALYST LIFE SERVIC	C24UNKL18	20040000.530605	MH JAIL EDUCATION	0.00	325.00
CATALYST LIFE SERVIC	C20BHKL37	20040000.530605	MH FAM PSYCHOTHERAPY	0.00	64.21
CATALYST LIFE SERVIC	C20UNKL39	20040000.530605	SEPT HOTLINE	0.00	22,835.67
CATALYST LIFE SERVIC	C20UNKL14	20040000.530605	SEPT SUBSIDIZED HOUSING	0.00	10,245.00
CATALYST LIFE SERVIC	C20UNLL09	20040000.530605	SEPT FORENSIC EVALS	0.00	19,184.83
CATALYST LIFE SERVIC	C20UNKL09	20040000.530605	SEPT FORENSIC MONITOR	0.00	461.58
CATALYST LIFE SERVIC	C11UNBF03	20040000.530650	SEPT CRISIS SUPPORT	0.00	1,060.00
CATALYST LIFE SERVIC	C20UNBL23	20040000.530605	SEPT WRAP AROUND	0.00	21,552.19
CATALYST LIFE SERVIC	C11UNBL53	20040000.530605	SEPT CCO	0.00	1,250.00
CATALYST LIFE SERVIC	C20UNKL54	20040000.530605	SEPT WARMLINE	0.00	11,250.17
CATALYST LIFE SERVIC	C20UNKL56	20040000.530605	SEPT PARENTING ED	0.00	1,392.60
CATALYST LIFE SERVIC	C31BHNL03	20040000.530605	ATP E&M NURSING	0.00	70.42
CATALYST LIFE SERVIC	C31BHNL04	20040000.530605	ATP IND PSYCHOTHERAPY	0.00	209.59
CATALYST LIFE SERVIC	C31BHNL05	20040000.530605	ATP GRP PSYCHOTHERAPY	0.00	1,845.76
CATALYST LIFE SERVIC	C31BHNL08	20040000.530605	ATP IND COORDINATION & SUPPORT	0.00	19.54
CATALYST LIFE SERVIC	C31BHNL27	20040000.530605	ATP URINE DRUG SCREEN	0.00	28.96
CATALYST LIFE SERVIC	C31UNNL25	20040000.530605	ATP ROOM AND BOARD	0.00	975.00
CATALYST LIFE SERVIC	C32UNRL25	20040000.530605	WOMENS GRANT ROOM AND BOARD	0.00	1,125.00
CATALYST LIFE SERVIC	C30BHNL02	20040000.530605	AOD ASSESSMENT	0.00	-111.11
CATALYST LIFE SERVIC	C31BHNL04	20040000.530605	ATP IND PSYCHOTHERAPY	0.00	-202.50
CATALYST LIFE SERVIC	C31BHNL08	20040000.530605	ATP IND COORDINATION & SUPPORT	0.00	-19.54
CATALYST LIFE SERVIC	C31BHNL27	20040000.530605	ATP URINE DRUG SCREEN	0.00	-14.48

VENDOR	ACCOUNT	AUDITOR	INVOICE	UNITS	AMOUNT
CATALYST LIFE SERVIC	C20BHKL02	20040000.530605	MH ASSESSMENT	0.00	-555.55
CATALYST LIFE SERVIC	C20BHKL03	20040000.530605	MH E&M NURSING	0.00	769.62
CATALYST LIFE SERVIC	C20BHKL04	20040000.530605	MH IND PSYCHOTHERAPY	0.00	130.15
CATALYST LIFE SERVIC	C20BHKL05	20040000.530605	MH GRP PSYCHOTHERAPY	0.00	-64.89
CATALYST LIFE SERVIC	C20BHKL08	20040000.530605	MH IND COORDINATION & SUPPORT	0.00	6,356.14
CATALYST LIFE SERVIC	C20BHKL40	20040000.530605	MH GRP COORDINATION & SUPPORT	0.00	-44.91
CATALYST LIFE SERVIC	C20UNKL18	20040000.530605	MH EDUCATION	0.00	585.00
CATALYST LIFE SERVIC	C21BHKL08	20040000.530605	ATP IND COORDINATION & SUPPORT	0.00	-179.64
CATALYST LIFE SERVIC	C21BHKL40	20040000.530605	ATP GRP COORDINATION & SUPPORT	0.00	-19.96
CATALYST LIFE SERVIC	C30BHNL02	20040000.530605	AOD ASSESSMENT	0.00	-111.11
CATALYST LIFE SERVIC	C30BHNL04	20040000.530605	AOD IND PSYCHOTHERAPY	0.00	-204.62
CATALYST LIFE SERVIC	C30BHNL05	20040000.530605	AOD GRP PSYCHOTHERAPY	0.00	-223.51
CATALYST LIFE SERVIC	C30BHNL08	20040000.530605	AOD IND COORDINATION & SUPPORT	0.00	-248.46
CATALYST LIFE SERVIC	C30BHNL27	20040000.530605	AOD URINE DRUG SCREEN	0.00	-72.40
CATALYST LIFE SERVIC	C31BHNL04	20040000.530605	ATP IND PSYCHOTHERAPY	0.00	-598.00
CATALYST LIFE SERVIC	C31BHNL05	20040000.530605	ATP GRP PSYCHOTHERAPY	0.00	-194.67
CATALYST LIFE SERVIC	C31BHNL08	20040000.530605	ATP IND COORDINATION & SUPPORT	0.00	-1,869.26
CATALYST LIFE SERVIC	C31BHNL27	20040000.530605	ATP URINE DRUG SCREEN	0.00	-101.36
CATALYST LIFE SERVIC	C34UNNL18	20040000.530605	AOD JAIL EDUCATION	0.00	-125.00
CATALYST LIFE SERVIC	C20UNKL16	20040000.530605	SCHOOL INTERFACE	0.00	16,979.96
CATALYST LIFE SERVIC	C20BHKL02	20040000.530605	MH ASSESSMENT	0.00	888.88
CATALYST LIFE SERVIC	C20BHKL03	20040000.530605	MH E&M NURSING	0.00	95.76
CATALYST LIFE SERVIC	C20BHKL08	20040000.530605	MH IND COORDINATION & SUPPORT	0.00	2,772.87
CATALYST LIFE SERVIC	C20BHKL40	20040000.530605	MH GRP COORDINATION & SUPPORT	0.00	212.71
CATALYST LIFE SERVIC	C20UNKL51	20040000.530605	CRISIS BED	0.00	9,581.25
CATALYST LIFE SERVIC	C30BHNL02	20040000.530605	AOD ASSESSMENT	0.00	222.22
CATALYST LIFE SERVIC	C30UNNL25	20040000.530605	ROOM & BOARD	0.00	4,950.00
CATALYST LIFE SERVIC	C34BHNL02	20040000.530605	AOD JAIL ASSESSMENT	0.00	111.11
CATALYST LIFE SERVIC	C30BHNL05	20040000.530605	AOD GRP PSYCHOTHERAPY	0.00	367.71
CATALYST LIFE SERVIC	C34UNNL18	20040000.530605	AOD JAIL EDUCATION	0.00	2,000.00
CATALYST LIFE SERVIC	C20UNKL20	20040000.530605	VOCATIONAL	0.00	302.71
CATALYST LIFE SERVIC	C20BHKL03	20040000.530605	MH E&M NURSING	0.00	86.61
CATALYST LIFE SERVIC	C20BHKL04	20040000.530605	MH IND PSYCHOTHERAPY	0.00	85.53
CATALYST LIFE SERVIC	C20BHKL08	20040000.530605	MH IND COORDINATION & SUPPORT	0.00	39.92
CATALYST LIFE SERVIC	C20BHKL37	20040000.530605	MH FAMILY PSYCHOTHERAPY	0.00	128.42
CATALYST LIFE SERVIC	B11UNBF12	20040000.531719	SEPT JANITORIAL	0.00	236.32

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VENDOR	ACCOUNT	AUDITOR	INVOICE	UNITS	AMOUNT
CATALYST LIFE SERVIC	B11UNBF12	20040000.531719	SEPT LAWN SERVICE WP	0.00	132.00
CATALYST LIFE SERVIC	B10UNBJ01	20040200.536500	SEPT OCT LIFE INSURANCE	0.00	138.24
CATALYST LIFE SERVIC	B10UNBJ01	20040200.536500	NOV LIFE INSURANCE	0.00	916.78
			VENDOR TOTAL		313,008.26
CENTURYLINK	B10UNBF10	20040000.531719	10/6 - 11/5 PHONE SERVICE	0.00	643.09
			VENDOR TOTAL		643.09
CITY OF MANSFIELD UT	B10UNBF11	20040000.531719	9/5 - 110/2 WATER SEWER	0.00	214.49
CITY OF MANSFIELD UT	B11UNBQ02	52040000.530600	8/22 - 9/25 WATER SEWER WP	0.00	133.39
			VENDOR TOTAL		347.88
COLUMBIA GAS OF OHIO	B10UNBF11	20040000.531719	9/14 - 10/15 GAS USAGE BOARD	0.00	218.03
COLUMBIA GAS OF OHIO	B11UNBQ02	52040000.530600	9/7 - 10/8 GAS SERVICE WP	0.00	48.35
			VENDOR TOTAL		266.38
CULLIGAN	B10UNBH04	20040000.530900	OCTOBER COOLER RENTAL	0.00	7.50
CULLIGAN	B10UNBH08	20040000.530900	OCTOBER WATER	0.00	43.20
			VENDOR TOTAL		50.70
DILLON, JULIE	B10UNBG01	20040000.530700	AUG - OCT TRAVEL	0.00	24.63
			VENDOR TOTAL		24.63
FAMILY LIFE COUNSELI	D31BHNL04	20040000.530609	ATP IND PSYCHOTHERAPY	0.00	306.93
FAMILY LIFE COUNSELI	D31BHNL05	20040000.530609	ATP GRP PSYCHOTHERAPY	0.00	77.28
FAMILY LIFE COUNSELI	D31BHNL27	20040000.530609	ATP URINE DRUG SCREEN	0.00	43.44
FAMILY LIFE COUNSELI	D30BHNL04	20040000.530609	AOD IND PSYCHOTHERAPY	0.00	437.30
FAMILY LIFE COUNSELI	D31BHNL04	20040000.530609	ATP IND PSYCHOTHERAPY	0.00	376.67
FAMILY LIFE COUNSELI	D31BHNL05	20040000.530609	ATP GRP PSCHOTHERAPY	0.00	185.43

VENDOR	ACCOUNT	AUDITOR	INVOICE	UNITS	AMOUNT
FAMILY LIFE COUNSELLI	D31BHNL27	20040000.530609	ATP URINE DRUG SCREEN	0.00	14.48
FAMILY LIFE COUNSELLI	D30BHNL02	20040000.530609	AOD ASSESSMENT	0.00	111.11
FAMILY LIFE COUNSELLI	D20BHKL04	20040000.530609	MH IND PSYCHOTHERAPY	0.00	230.19
			VENDOR TOTAL		1,782.83
FELLMETH, SCOTT	B10UNBF04	20040000.531100	OCTOBER LEGAL	0.00	200.00
			VENDOR TOTAL		200.00
FIRST COMMUNICATIONS	B10UNBF10	20040000.531719	10/23 - 11/22 PHONE SERVICE	0.00	13.53
			VENDOR TOTAL		13.53
FRIENDLY WHOLESALE C	B10UNBC07	20040000.530675	JANITORIAL SUPPLY	0.00	73.93
			VENDOR TOTAL		73.93
FRIENDS	B10UNBC08	20040000.530675	OFFICE SUPPLY	0.00	330.00
			VENDOR TOTAL		330.00
GEISLER IT SERVICES	B50UNDF05	20040000.531719	COMPUTER CONSULATANT GOSH	0.00	3,960.00
			VENDOR TOTAL		3,960.00
JPMORGAN CHASE	B10UNBK03	20040000.530940	BOARD MEALS	0.00	84.88
JPMORGAN CHASE	B10UNBK03	20040000.530940	MEALS	0.00	207.62
JPMORGAN CHASE	B10UNBK01	20040000.530940	BOARD TRAVEL	0.00	277.74
JPMORGAN CHASE	B11UNBQ04	52040000.530696	WOOD POINTE SUPPLIES	0.00	59.18
JPMORGAN CHASE	B11UNBQ04	52040000.530696	WOOD POINTE SUPPLIES	0.00	7.87
JPMORGAN CHASE	B10UNBG01	20040000.530700	STAFF TRAVEL	0.00	153.99
JPMORGAN CHASE	O30UNNL63	20040000.530668	OPIATE CONFERENCE TRAVEL	0.00	153.99
JPMORGAN CHASE	B10UNBC09	20040000.530675	BOARD SUPPLIES	0.00	66.94
JPMORGAN CHASE	B10UNBC05	20040000.530300	OFFICE SUPPLIES	0.00	199.00

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VENDOR	ACCOUNT	AUDITOR	INVOICE	UNITS	AMOUNT
JPMORGAN CHASE	B10UNBK01	20040000.530940	BOARD SUPPLIES	0.00	101.05
JPMORGAN CHASE	B10UNBK03	20040000.530940	BOARD SUPPLIES	0.00	51.64
JPMORGAN CHASE	B10UNBK02	20040000.530940	CONFERENCE TRAVEL	0.00	1,199.05
JPMORGAN CHASE	B11UNBQ04	52040000.530696	WOOD POINTE SUPPLIES	0.00	118.17
			VENDOR TOTAL		2,681.12
KOORSEN FIRE & SECUR	B11UNBF12	20040000.531719	EXTINGUISHER INSPECTION	0.00	172.25
			VENDOR TOTAL		172.25
LEXINGTON KIWANIS	B11UNBT02	20040000.530946	SPONSORSHIP	0.00	200.00
			VENDOR TOTAL		200.00
MARR KNAPP CRAWFIS A	B11UNBQ20	52040000.530696	ARCHITECT SERVICE WM	0.00	742.50
MARR KNAPP CRAWFIS A	B11UNBQ10	52040000.530696	ARCHITECT SERVICE NBII	0.00	758.31
			VENDOR TOTAL		1,500.81
MUTH, CAROLYN	B50UNDG01	20040000.530700	GOSH TRAVEL	0.00	324.57
MUTH, CAROLYN	B10UNBG01	20040000.530700	BOARD TRAVEL	0.00	107.32
			VENDOR TOTAL		431.89
NAMI RC	T11UNBL18	20040000.530606	OCTOBER EDUCATION	0.00	3,505.81
NAMI RC	T11UNBL18	20040000.530606	OCTOBER EDUCATION	0.00	4,893.61
NAMI RC	T11UNBL70	20040000.530606	OCTOBER KNOW IT B4 YOU NEED IT	0.00	833.33
			VENDOR TOTAL		9,232.75
NEWS JOURNAL	B10UNBC02	20040000.530300	NOVEMBER NEWS JOURNAL	0.00	21.00

VENDOR	ACCOUNT	AUDITOR	INVOICE	UNITS	AMOUNT
OH ASSOC COUNTY BEHA	B10UNBK02	20040000.530940	REGISTRATION MARIJUANA SYMPOSIUM	0.00	125.00
				VENDOR TOTAL	21.00
OHIO EDISON CO.	B10UNBF11	20040000.531719	9/14 - 10/12 ELECTRIC SERVICE WP	0.00	330.92
OHIO EDISON CO.	B10UNBF11	20040000.531719	10/3 - 10/31 ELECTRIC SERVICE BOARD	0.00	297.24
				VENDOR TOTAL	628.16
PROFESSIONAL SERVICE	B11UNBQ05	52040000.530696	SOIL TESTING NBII & WM	0.00	1,430.50
				VENDOR TOTAL	1,430.50
PUBLIC EMPLOYEE'S RE	B10UNBN01	20040200.536400	OCTOBER OPERS	0.00	3,090.46
PUBLIC EMPLOYEE'S RE	B50UNDN01	20040200.536400	OCTOBER GOSH OPERS	0.00	1,537.56
				VENDOR TOTAL	4,628.02
RICH CO COMMUNITY AL	R31BHNLO2	20040000.530668	ATP ASSESSMENT	0.00	111.11
RICH CO COMMUNITY AL	R31BHNLO4	20040000.530668	ATP IND PSYCHOTHERAPY	0.00	102.31
RICH CO COMMUNITY AL	R31BHNLO5	20040000.530668	ATP GRP PSYCHOTHERAPY	0.00	1,222.20
RICH CO COMMUNITY AL	R31BHNLO8	20040000.530668	ATP IND COORDINATION & SUPPORT	0.00	117.24
RICH CO COMMUNITY AL	R31UNNL25	20040000.530668	ATP ROOM AND BOARD	0.00	20,475.00
RICH CO COMMUNITY AL	R31UNNL25	20040000.530668	ATP ROOM AND BOARD	0.00	3,150.00
RICH CO COMMUNITY AL	R31UNNL68	20040000.530668	ATP OCT RECOVERY SUPPORT	0.00	120.00
				VENDOR TOTAL	25,297.86
RICHLAND CO. DRUG CO	K30UNOL29	20040000.530668	1ST QTR DRUG COURT GRANT	0.00	11,918.25

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VENDOR	ACCOUNT	AUDITOR	INVOICE	UNITS	AMOUNT
				VENDOR TOTAL	11,918.25
RUMPKE	B11UNBF12	20040000.531719	OCTOBER TRASH SERVICE BOARD	0.00	73.70
RUMPKE	B11UNBQ02	52040000.530600	OCTOBER TRASH SERVICE WP	0.00	68.42
				VENDOR TOTAL	142.12
SCENIC POINTE FOUNDA	O20UNKL10	20040000.530668	ACCESS TO SUCCESS	0.00	7,714.00
				VENDOR TOTAL	7,714.00
SEITZ SOLUTIONS	B10UNBF05	20040000.531719	COMPUTER CONSULTANT WP	0.00	25.00
SEITZ SOLUTIONS	B10UNBF05	20040000.531719	NOVEMBER CONSULTING	0.00	365.00
SEITZ SOLUTIONS	B10UNBF05	20040000.531719	NOVEMBER CONSULTING	0.00	564.00
				VENDOR TOTAL	954.00
SHAYNAK-DIAZ LAW	B10UNBF04	20040000.531100	LEGAL	0.00	90.00
				VENDOR TOTAL	90.00
SPECTRUM	B11UNBQ02	52040000.530600	10/19 - 11/18 WP TELEPHONE	0.00	215.34
				VENDOR TOTAL	215.34
STONE CREATIONS DTA	B11UNBF12	20040000.531719	SEPT LAWN SERVICE	0.00	265.00
STONE CREATIONS DTA	B11UNBF12	20040000.531719	OCTOBER LAWN SERVICE	0.00	212.00
				VENDOR TOTAL	477.00
STUDER-OBINGER INC	B11UNBQ10	52040000.530696	GEN CONTRACTOR INSTALLMENT 1 NBII	0.00	120,708.35
STUDER-OBINGER INC	B11UNBQ20	52040000.530696	GEN CONTRACTOR INSTALLMENT 1 WM	0.00	21,732.05

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VENDOR	ACCOUNT	AUDITOR	INVOICE	UNITS	AMOUNT
				VENDOR TOTAL	142,440.40
T AND C ASSOCIATES	B10UNBJ03	20040200.536500	DECEMBER DENTAL INSURANCE	0.00	323.79
				VENDOR TOTAL	323.79
TREASURER OF STATE O	O20UNKL06	20040000.530668	SEPT CENTRAL PHARMACY	0.00	945.92
				VENDOR TOTAL	945.92
TRIBUNE COURIER	B10UNBC02	20040000.530300	NEWSPAPER ANNUAL 2019	0.00	25.00
				VENDOR TOTAL	25.00
U.M.A.D.A.O.P.	U30UNTL33	20040000.530608	SEPT YLOTT GRANT	0.00	17,227.33
U.M.A.D.A.O.P.	U11UNBL66	20040000.530608	SEPT WP STAFFING	0.00	2,200.01
U.M.A.D.A.O.P.	U11UNBL66	20040000.530608	SEPT WP STAFFING	0.00	14,644.74
U.M.A.D.A.O.P.	U30UNSL43	20040000.530608	SEPT CFR GRANT	0.00	6,279.50
U.M.A.D.A.O.P.	U31UNNL68	20040000.530608	OCTOBER ATP RECOVERY SUPPORT	0.00	3,711.61
				VENDOR TOTAL	44,063.19
				GRAND TOTAL	651,379.12

CASH FLOW

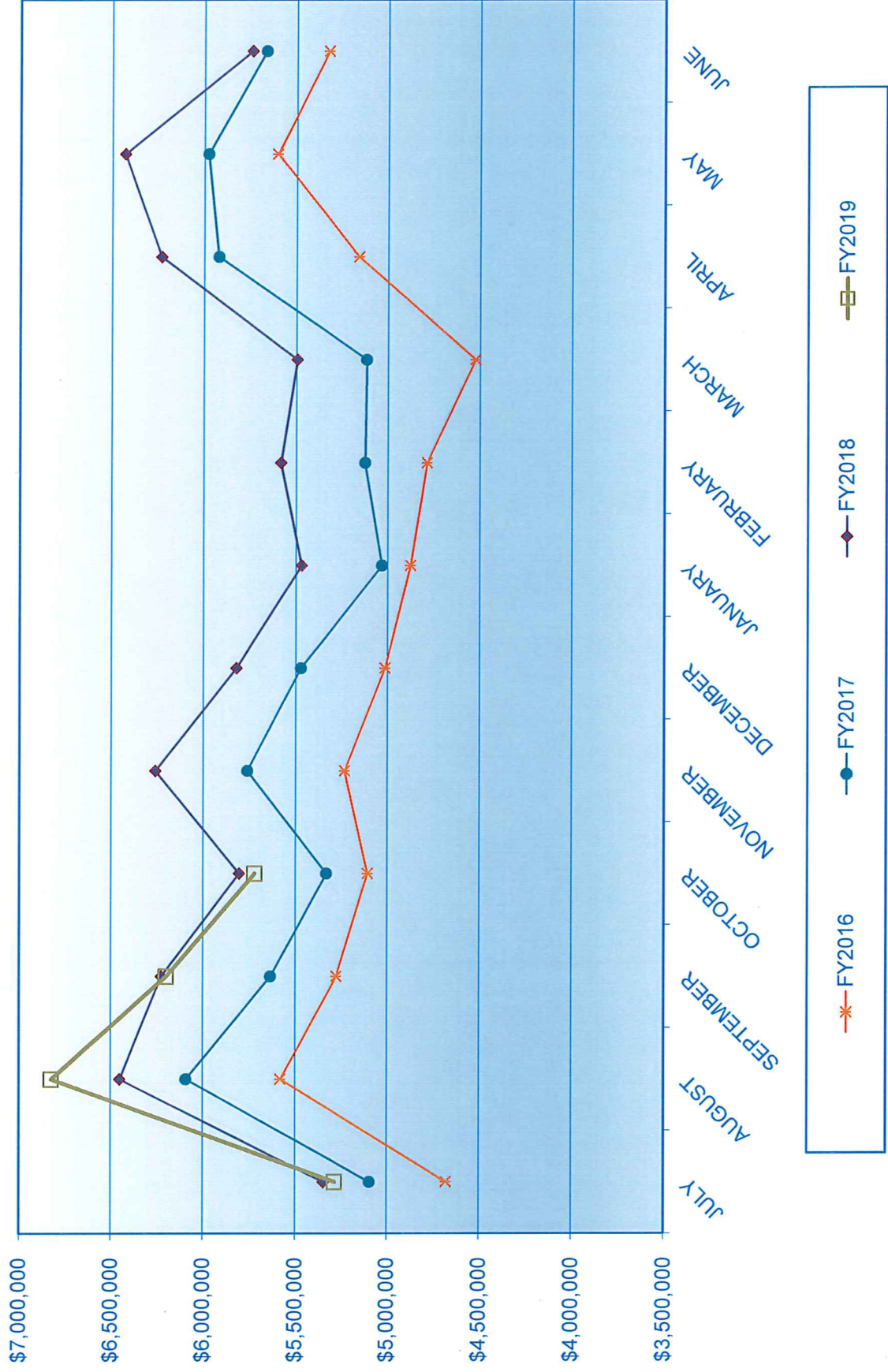
CASH ON HAND FY2016	
JULY	\$ 4,680,070
AUGUST	\$ 5,580,977
SEPTEMBER	\$ 5,278,494
OCTOBER	\$ 5,107,223
NOVEMBER	\$ 5,233,044
DECEMBER	\$ 5,014,366
JANUARY	\$ 4,877,360
FEBRUARY	\$ 4,787,008
MARCH	\$ 4,523,997
APRIL	\$ 5,157,941
MAY	\$ 5,601,872
JUNE	\$ 5,325,686

CASH ON HAND FY2017	
JULY	\$ 5,095,286
AUGUST	\$ 6,091,807
SEPTEMBER	\$ 5,633,444
OCTOBER	\$ 5,332,516
NOVEMBER	\$ 5,761,190
DECEMBER	\$ 5,472,291
JANUARY	\$ 5,031,405
FEBRUARY	\$ 5,124,553
MARCH	\$ 5,117,371
APRIL	\$ 5,921,563
MAY	\$ 5,979,134
JUNE	\$ 5,664,203

CASH ON HAND FY2018	
JULY	\$ 5,346,891
AUGUST	\$ 6,451,330
SEPTEMBER	\$ 6,225,521
OCTOBER	\$ 5,805,431
NOVEMBER	\$ 6,259,511
DECEMBER	\$ 5,821,210
JANUARY	\$ 5,469,144
FEBRUARY	\$ 5,581,784
MARCH	\$ 5,495,051
APRIL	\$ 6,229,637
MAY	\$ 6,430,422
JUNE	\$ 5,740,945

CASH ON HAND FY2019	
JULY	\$ 5,284,315
AUGUST	\$ 6,822,445
SEPTEMBER	\$ 6,198,685
OCTOBER	\$ 5,720,528
NOVEMBER	
DECEMBER	
JANUARY	
FEBRUARY	
MARCH	
APRIL	
MAY	
JUNE	

RICHLAND COUNTY MENTAL HEALTH & RECOVERY SERVICES OPERATING ACCOUNT CASH ON HAND





FINANCE COMMITTEE MINUTES

November 5, 2018

Members Present: Ronald Moton, Cindy Lewis, Andy Medwid, and Kym Lamb

Members on Conference Call: Monica Durham

Staff Present: Carolyn Muth, Joseph Trolan and Sherry Branham

The meeting was called to order at 11:05 AM

Carolyn reviewed the final FY2018 year to date budgets. The Board operating budget ended under budget with spending at 88% of the allocation. The total revenue for fiscal year 2018 was a little short of what was expected coming in at 99%. The shortfall was mainly in property tax collections. The total expenditure for fiscal year 2018 was at 103% of the approved allocation. When you factor out the transfer of \$1,000,000.00 to the housing fund the expenditures were 89% of the approved allocation. The revenue collected in FY2018 was \$6,546,067.55 expenditures paid was \$6,849,598. Factoring out the transfer to housing excess revenue over expenditure is \$696,478.55 excess revenue over expenditure. Of that amount \$337,059 is unspent dollars in the Addiction Treatment Program (ATP) which will be carried over to FY2019 for this program. The remaining \$359,419.55 will be used to offset the amount needed for the housing projects and to replace the administration reserve.

Carolyn announced her retirement date of December 31, 2018 to the committee. All members wished her well in her retirement.

Carolyn then went over the year to date Board operating budget and the year to date revenue & expenditure reports for FY2019. Currently the Board operating budget it at 27% of the allocation so well under the 33% allocated. We have collected 39%. Expenditure for this period is at 23% which is normal at this point in the year since we just finished paying out FY2018 claims.

Carolyn also reviewed the housing fund and is making it part of the monthly review. The grants from ADA Ford Foundation and the Chamber have been received. Revenue collected to date including resident fees collected at Wood Pointe total \$175,172.00. Some invoices are coming in on both New Beginnings Phase II and Withdrawal Management buildings. The expenditures paid to date are \$249,537.12. The grant funds from both foundations are being utilized as the first priority for the Withdrawal Management building. State funding is second priority and levy dollars are last.

Andy asked about a plan if Issue 1 passes. Joe informed the committee, the only change he foresees is a reduction in participation in the special dockets. As for a saving at the State level, he does not see where it would reduce cost at the prisons.

Joe informed the committee of new SAMSHA funding. He briefly spoke about this at the last Board meeting. We have not received the application for SOR funding yet, Joe expects it soon since it is due back to the Department by December 31st. That amount is \$2.5 mil regionally and he expects it to be divided on a per capita basis. There are three parts to this funding, treatment, housing and peer support.

The information for the SAMSHA grant would need to be entered into the GPRA web-based system. At least one person would be needed for this but possibly three new positions will be necessary.

The next meeting is scheduled for January 14, 2019 at 11:00 AM.

With no further business, the meeting adjourned by Andy Medwid, second by Kym Lamb

Minutes submitted by Carolyn Muth

Developing a Better Understanding

PROMOTING CULTURALLY AND LINGUISTICALLY APPROPRIATE SERVICES

A key component of the work underway related to transitioning Ohio's community mental health and addiction service systems into Recovery-Oriented Systems of Care is the recognition of the need to promote the development of and ensure access to culturally and linguistically appropriate services. According to "National Standards for Culturally and Linguistically Appropriate Services in Health and Health Care: A Blueprint for Advancing and Sustaining CLAS Policy and Practice," health equity is the attainment of the highest level of health for all people. Currently, individuals across the United States from various cultural backgrounds are unable to attain their highest level of health for several reasons, including the social determinants of health (those conditions in which individuals are born, live, learn, work, play, worship, and age), socioeconomic status, education level, and the availability of health services. Though health inequities are directly related to the existence of historical and current discrimination and social injustice, one of the most modifiable factors is the lack of culturally and linguistically appropriate services, broadly defined as care and services that are respectful of and responsive to the linguistic needs of all individuals.

Health inequities result in disparities that directly affect the quality of life for all individuals. Health disparities adversely affect neighborhoods, communities, and the broader society, thus making the issue not only an individual concern but also a public health concern.

The purpose of the enhanced National Culturally and Linguistically Appropriate Services (CLAS) Standards is to provide a blueprint for health and health care organizations to implement culturally and linguistically appropriate services that will advance health equity, improve quality, and help eliminate health care disparities. The enhanced National CLAS Standards include 15 Standards, all of which are necessary to advance health equity, improve quality, and help eliminate health care disparities. As important as each individual Standard is, the exclusion of any standard diminishes health professionals' and organizations' ability to meet an individual's health and health care needs in a culturally and linguistically appropriate manner. The Principle Standard is as follows: *Provide effective, equitable, understandable, and respectful quality care and services that are responsive to diverse cultural health beliefs and practices, preferred languages, health literacy, and other communication needs.*

What is CLAS?

Culturally and linguistically appropriate services (CLAS) is a way to improve the quality of services provided to all individuals, which will ultimately help reduce health disparities and achieve health equity. CLAS is about respect and responsiveness: Respect the whole individual and Respond to the individual's health needs and preferences.

CLAS helps take into account:

- Cultural health beliefs
- Preferred languages
- Health literacy levels
- Communication needs

CLAS helps make services:

- Respectful
- Understandable
- Effective
- Equitable

National CLAS Standards

